



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: March 07, 2023  
Time: 1:30 PM

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### **1. CALL TO ORDER**

Vice Mayor Moore called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

Commissioner David Stern  
Commissioner John Shoemaker  
Commissioner Evalyn David  
Vice Mayor Natasha Moore  
Town Attorney Leonard Rubin  
Town Manager Marshall Labadie (virtually)  
Town Clerk Lanelda Gaskins

### **ABSENT**

Mayor Douglas Hillman

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. APPROVAL OF THE AGENDA**

Vice Mayor Moore postponed Items 10.C., Discussion on Zoning District Density Review Initiative, and Item 11.E., Update on the Canvassing Board to the next Town Commission meeting.

**MOTION:** Stern/David - Moved to approve the agenda as amended, which passed unanimously 4 - 0.

### **5. PRESENTATIONS / PROCLAMATIONS**

#### **A. 2023 Region VI Best Tasking Drinking Water Contest Winner Award**

Vice Mayor Moore presented the above reference award to the Public Works and Water Treatment staff.

Kara Mills, Chair of the American Water Works Association, spoke briefly about the association and the importance of the award.

**B. Palm Beach County Commission on Ethics Presentation by Rhonda Giger, General Counsel**

Ms. Rhonda Giger, General Council with the Palm Beach County Commission on Ethics, reminded the Town Commission that the Palm Beach County Commission on Ethics is available for the town.

**C. Resolution No. 2023-003**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Financial Advisory Board; and providing for an effective date.**

Vice Mayor Moore read the title of Resolution No. 2023-003.

Applicant John Verdile spoke about his interest to serve on the Financial Advisory Board. The Town Commission interviewed applicant John Verdile.

**Motion:** Stern/David - Moved to approve Resolution No. 2023-003, which passed 4 - 0.

**6. PUBLIC COMMENTS**

Vice Mayor Moore opened public comments.

Ms. Judith Goldberg commented on the Natural Resources Preservation Advisory Board Night Event. She asked the Town Commission to consider placing the renewal of the feasibility study on the agenda.

Mr. Jack Halpern of 4511 S. Ocean Blvd. commented that he spoke with FDOT project manager about the format of the FDOT public meetings, bike lanes, and drainage.

Town Clerk Gaskins read an email from Mr. Jeffrey Kleinman dated March 06, 2023.

**7. ANNOUNCEMENTS**

Vice Mayor Moore read the announcements as follows:

**Board Vacancies**

Board of Adjustment and Appeals

Two (2) vacancies, all for three-year terms

One (1) vacancy for an unexpired term  
ending September 21, 2024

Natural Resources Preservation  
Advisory Board

Three (3) vacancies for unexpired  
terms ending April 30, 2024

### **Meetings and Events**

March 09, 2023 - 9:30 A.M.	Planning Board Regular Meeting
March 13, 2023 6:00 P.M.	FDOT Public Meeting
March 14, 2023 7:00 A.M. – 7:00 P.M	Highland Beach General Election
March 15, 2023 - 1:00 P.M.	Code Enforcement Board Regular Meeting
March 21, 2023 - 1:30 PM	Town Commission Special Meeting

### **Board Action Report**

None.

## **8. ORDINANCES**

A. None.

## **9. CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group).

A. None.

## **10. UNFINISHED BUSINESS**

### **A. Fire Rescue Implementation Update**

Vice Mayor Moore read the title of this item.

Town Manager Labadie provided an update on the Fire Rescue Implementation.

Fire Chief Glenn Joseph provided an update on the ALC from the State and the patches.

Town Manager Labadie presented a PowerPoint slide depicting a site map of the Town Complex. The plan is to make this effective during the groundbreaking ceremony and going forward through construction. There was discussion about relocating the stationary mailbox near the library drop box and to also identify other areas where the residents can drop off their mail.

**B. Florida Department of Transportation (FDOT) RRR Project Update**

Town Manager Labadie commented on the Florida Department of Transportation upcoming public meeting on March 13, 2023 and the RRR project as it relates to drainage/stormwater, the bike lane, and safety.

Vice Mayor Moore asked Town Manager Labadie to forward the emails they have received to the FDOT representative and ask them to incorporate these into the meeting with the public.

Town Manager Labadie encouraged the residents to carpool on March 13, 2023. There were discussions about the project from Grand Court to Linton Boulevard.

**C. Discussion on Zoning District Density Review Initiative.**

This item was postponed to the next Town Commission meeting.

**11. NEW BUSINESS**

**A. Approve and authorize the Public Works Director to repair the pump at Lift Station One in the amount of \$29,420.00 by Xylem Water Solutions USA, Inc.**

Vice Mayor Moore read the title of this item.

Public Works Director Pat Roman presented this item.

**MOTION:** David/Stern - Moved to Approve and authorize the Public Works Director to repair the pump at Lift Station One in the amount of \$29,420.00 by Xylem Water Solutions USA, Inc. The motion passed unanimously 4 - 0.

**B. Approve and authorize a cooperative purchase for Graybar to supply and install nine (9) new VFDs for the Water Treatment Plant's SCADA system.**

Vice Mayor Moore read the title of this item.

Public Works Director Pat Roman presented this item.

Commissioner Shoemaker asked Public Works Director to provide the schematics for future items.

**MOTION:** David/Stern - Moved to approve and authorize a cooperative purchase for Graybar to supply and install nine (9) new VFDs for the Water Treatment Plant's SCADA system for not more than \$260,000.00. The motion passed unanimously 4 - 0.

**C. Approve and authorize an emergency procurement to purchase two (2) Hitachi submersible motors from Sun-Star Electric Inc. for the Water Treatment Plant.**

Vice Mayor Moore read the title of this item.

Public Works Director Pat Roman presented this item.

**MOTION:** David/Stern - Moved to approve and authorize an emergency procurement to purchase two (2) Hitachi submersible motors from Sun-Star Electric Inc. for the Water Treatment Plant. The motion passed unanimously 4 - 0.

**D. Approve and authorize an emergency procurement for Pantropic Power to replace the main generator's radiator and repair the fuel tank.**

Vice Mayor Moore read the title of this item.

Public Works Director Pat Roman presented this item.

**MOTION:** David/Stern - Moved to approve and authorize an emergency procurement for Pantropic Power to replace the main generator's radiator and repair the fuel tank for approximately \$90,000.00. The motion passed 4 to 0.

**E. Update on the Canvassing Board**

Vice Mayor Moore postponed this item to the next Town Commission meeting.

**F. Approval of Meeting Minutes**

February 21, 2023 - Commission Meeting Minutes

**MOTION:** David/Stern - Moved to approve the Meeting Minutes as presented, which passed unanimously 4 - 0.

**12. PUBLIC COMMENTS**

Vice Mayor Moore opened public comments.

Mr. Jack Halpern of 4511 S. Ocean Blvd. provided additional public comments regarding the bike lane and traffic flow.

Rick Greenwald of Bel Lido provided comments about road drainage issues, the upcoming RRR project, and bike lanes.

**13. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker had no comments.

Commissioner Evalyn David had no comments.

Commissioner David Stern thanked the Town Commission for his temporary appointment. He suggested revisiting the Town Charter as it relates to the spending limitation and compensation for the Town Commission.

Vice Mayor Natasha Moore spoke about Penthouse Towers dune restoration project in their community.

**14. TOWN ATTORNEY'S REPORT**

Town Attorney Rubin had nothing to report.

**15. TOWN MANAGER'S REPORT**

Town Manager Labadie reported the following:

He commented on the stormwater drainage as it relates to Mr. Kleinman's comment.

He mentioned House Bill 1124 which relates to adopting stormwater regulations locally.

The Twelve-Month report was provided by FDOT.

The original consultants on the Dune Feasibility Study have made a proposal which will be reviewed.

**1.City of Delray Beach Update**

He has been working with Town Attorney Torcivia on the findings to present to the City of Delray Beach. He asked the Commission if they were comfortable with the Town Manager sending the letter to the City of Delray Beach. The Commission nodded yes.

He mentioned that he may have to return to Tallahassee in regard to auditing questions.

**2. Discussion of Groundbreaking Event**

The Groundbreaking Event will be held on March 31, 2023 at 9:00 A.M. Parking will be limited.

**16. ADJOURNMENT**

The meeting adjourned at 3:17 P.M.

**APPROVED** April 4, 2023, Town Commission Meeting.

ATTEST:

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Natasha Moore, Mayor

Transcribed by  
Lanelda Gaskins

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Lanelda Gaskins, MMC  
Town Clerk

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04/04/2023

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.