



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 4/4/2023

SUBMITTED BY: Skender Coma, Management Analyst

SUBJECT: AUTHORIZATION TO INITIATE NEGOTIATIONS WITH THE TOP-RANKED FIRM FOR RFP NO. 23-001: SOLID WASTE AND RECYCLING COLLECTION SERVICES

SUMMARY:

On March 13th, 2023, the Support Services Department received and opened two (2) proposals in response to the RFP for Solid Waste and Recycling Collection Services, which the Support Services Department reviewed to ensure the proposals met the RFP's minimum requirements. Both proposals were deemed responsible and responsive and were forwarded to the Selection Committee for review.

On March 30th, 2023, the Selection Committee convened to submit their scoring based on the criteria established in the RFP. The Selection Committee members Craig Hartmann, Pat Roman, and Deidre McCarty reviewed, scored, and ranked the proposals as follows:

1. Waste Management Inc. of Florida
2. Waste Pro of Florida, Inc.

The Selection Committee was unanimous in their decision to recommend the final rankings and proceed with recommending the award of a Contract with the number one ranked firm, Waste Management Inc. of Florida.

At the request of the Town, Waste Management Inc. of Florida submitted three service models for consideration:

1. Standard Curbside Pickup (Current Service) - \$27.76 per month for single-family units and multi-family units of four or less, \$16.63 for multi-family units greater than four.
 2. Doorside Pickup - \$91.24 additional fee per month over Standard Curbside for applicable residences.
 3. Curbside Pickup with Automated Vehicle - \$22.85 per month for single-family units and multi-family units of four or less, \$15.23 for multi-family units greater than four.
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FISCAL IMPACT:

Dependent upon selected service model, see attached submitted pricing for multiple service models.

ATTACHMENTS:

Evaluation Committee Final Scores and Ranking

Waste Management Inc. of Florida Proposal

RECOMMENDATION:

Approve the recommendation of the Selection Committee, authorize staff to initiate negotiations with the first ranked firm, Waste Management Inc. of Florida, in accordance with the Request for Proposals (RFP) No. 23-001 for Solid Waste and Recycling Collection Services, and select a service model to move forward with.