



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

NOTICE OF HEARING / APPEARANCE

CASE NO. CC2022-05-006

TOWN OF HIGHLAND BEACH, FLORIDA

VS.

Jill Gilles
7565 Foster Ridge Rd
Memphis, TN 38138

Re: 4023 S. Ocean Blvd Highland Beach Fl, 33487 (PCN: 24-43-47-04-00-005-0080)

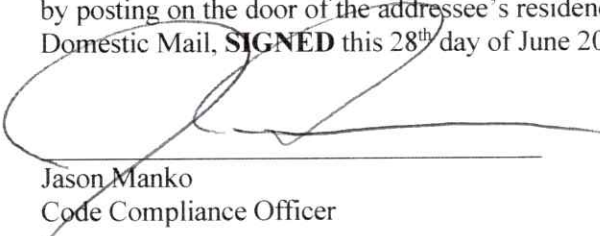
YOU ARE HEREBY NOTIFIED that pursuant to Article V, Chapter 2 (Administration) of the Town of Highland Beach's Code of Ordinances, the Code Enforcement Board will be conducting a Code Enforcement Board meeting on ***Tuesday, July 12, 2022, at 1:00 P.M.***, regarding observed earth removal east of CCCL without permit. 30-122 (A) Building Permits Required. During the meeting, a hearing will take place to determine whether you have violated one or more provisions and/or sections of the Town of Highland Beach's Code, as set forth in the attached "Violation Notice," sworn to by the Code Enforcement Officer of the Town of Highland Beach.

THEREFORE, YOU ARE HEREBY COMMANDED to be and appear before the Code Enforcement Board at the aforesaid place, date, and time. The attached Notice of Public Meeting Protocol document is an informational guide to provide you with assistance in attending, participating, or viewing the meeting. **IF YOU FAIL TO APPEAR, A JUDGMENT MAY BE RENDERED AGAINST YOU.**

ADDITIONALLY, YOU ARE ENTITLED to be represented by counsel, to present testimony and evidence, and to testify on your own behalf. Subpoenas for records, surveys, plats, and other materials and for witnesses may be requested and will be issued by the Code Enforcement Board upon proper request.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of the foregoing notice has been furnished to the above-named addressee by posting on the door of the addressee's residence and by U.S. Postal Service Certified Mail, Return Receipt Domestic Mail, **SIGNED** this 28th day of June 2022.


Jason Manko
Code Compliance Officer

Certified Mail: 7021 1970 0002 3024 4709

www.highlandbeach.us

Tel (561) 278-4548 • Fax (561) 265-3582



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community, and visitors alike.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com//> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.

7021 1970 0002 3024 4709

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	\$	3.75
Extra Services & Fees (check box, add fee as appropriate)		
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$	2.05
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	

Postage	\$.58
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Total Postage and Fees	\$	7.38
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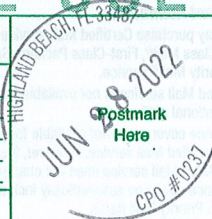
Sent To Jill Gilles

Street and Apt. No., or P.O. Box 7565 Foster Ridge Rd

City, State, ZIP+4® Memphis, TN 38138

CC2022-05-006

PS Form 3800, April 2012



Property Detail

Location Address 4023 S OCEAN BLVD
 Municipality HIGHLAND BEACH
 Parcel Control Number 24-43-47-04-00-005-0080
 Subdivision
 Official Records Book 33347 Page 458
 Sale Date FEB-2022
 Legal Description 4-47-43, N 100 FT OF S 445 FT OF GOV LT 5 E OF SR 140 A/K/A CITY LOT NO 47

Owner Information**Owners**

GILES JILL

Mailing address

7565 FOSTER RIDGE RD
 MEMPHIS TN 38138 7015

Sales Information

Sales Date	Price	OR Book/Page	Sale Type	Owner
FEB-2022	\$14,250,000	33347 / 00458	WARRANTY DEED	GILES JILL
DEC-2013	\$3,795,000	26489 / 00702	WARRANTY DEED	INSKEEP MATHEW J &
JAN-2009	\$100	23038 / 00548	CERT OF TITLE	RAP KNIFORE LLC
FEB-2000	\$2,200,000	11653 / 01793	WARRANTY DEED	KNIGHT WILLIAM L
JAN-1978	\$115,000	02799 / 00066		
JAN-1974	\$85,000	02371 / 01016	WARRANTY DEED	

Exemption Information

Applicant/Owner	Year	Detail
INSKEEP MATHEW J &	2022	HOMESTEAD
INSKEEP MATHEW J &	2022	ADDITIONAL HOMESTEAD

Property Information

Number of Units 1
 *Total Square Feet 7032
 Acres 0.6457
 Use Code 0100 - SINGLE FAMILY
 Zoning RS - Residential Single Family (24-HIGHLAND BEACH)

Appraisals

Tax Year	2021	2020	2019
Improvement Value	\$1,176,117	\$1,054,988	\$1,169,552
Land Value	\$4,800,300	\$4,400,300	\$4,000,300
Total Market Value	\$5,976,417	\$5,455,288	\$5,169,852
<i>All values are as of January 1st each year</i>			

Assessed and Taxable Values

Tax Year	2021	2020	2019
Assessed Value	\$3,950,713	\$3,896,167	\$3,808,570
Exemption Amount	\$50,000	\$50,000	\$50,000
Taxable Value	\$3,900,713	\$3,846,167	\$3,758,570

Taxes

Tax Year	2021	2020	2019
Ad Valorem	\$66,292	\$66,658	\$65,988
Non Ad Valorem	\$178	\$173	\$175
Total tax	\$66,470	\$66,831	\$66,163



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VS.

Jill Gilles
7565 Foster Ridge Rd
Memphis, TN 38138

POSTED
ON PROPERTY
6/28/22
DATE

Re: 4023 S. Ocean Blvd Highland Beach Fl, 33487 (PCN: 24-43-47-04-00-005-0080)

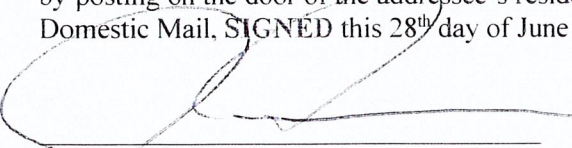
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Jason Manko
Code Compliance Officer

Certified Mail: 7021 1970 0002 3024 4709

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Tel (561) 278-4548 • Fax (561) 265-3582

4023 S Ocean Blvd





Town of Highland Beach

3616 South Ocean Blvd.
Highland Beach, FL 33487
Phone: 561-278-4540
Fax: 561-278-2606

May 13, 2022

Gilles, Jill
7565 FOSTER RIDGE RD
MEMPHIS, TN 38138

RE: Code Compliance Case No. CC2022-05-006

Jill Gilles,

Location : 4023 S. OCEAN BLVD
HIGHLAND BEACH FL, 233487

Complaint Description:

Observed earth removal east of CCCL without permit. PLEASE OBTAIN PERMIT FROM DEP 5/27/2022.

30-122 (A) Building Permits Required

All construction within the Town of Highland Beach, unless otherwise exempted, shall require a building permit issued pursuant to the provisions of this code. All building permits shall be issued by the building official or designee.

Failure to comply by the above date will result, without any further notice, in you being summoned to appear before the town Code Enforcement board, which can result in a fine against the violator & property in the amount of \$250.00 per day for each day the violation exists. Your anticipated cooperation is greatly appreciated and simple compliance will resolve this matter easier than the formal process.

Should you have any questions, please contact Code Compliance Officer Jason Manko for a reinspection at 561-351-6169 or the Town of Highland Beach Building Dept. at 561-278-4540.

Regards,

Jason Manko
Code Compliance Officer
561-351-6169

Evidence Sheet	
Case Number:	CC2022-05-006
Property Address:	4023 S Ocean Blvd
Inspector:	Jason Manko

