



## Town of Highland Beach

3616 South Ocean Blvd.  
Highland Beach, FL 33487  
Phone: 561-278-4540  
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April 14, 2022

FIRTEL TRUSTEE, BURTON C  
3210 S OCEAN BLVD 403  
HIGHLAND BEACH, FL 33487

RE: Code Compliance Case No. CC2022-04-007

BURTON FIRTEL TRUSTEE,

**Location :** 3210 S. OCEAN BLVD 403  
HIGHLAND BEACH FL, 33487

**Complaint Description:**

Observed electrical and structural work without permit. PLEASE APPLY FOR AND OBTAIN PERMITS BY 4/18/22.

**30-122 (A) Building Permits Required**

All construction within the Town of Highland Beach, unless otherwise exempted, shall require a building permit issued pursuant to the provisions of this code. All building permits shall be issued by the building official or designee.

Failure to comply by the above date will result, without any further notice, in you being summoned to appear before the town Code Enforcement board, which can result in a fine against the violator & property in the amount of \$250.00 per day for each day the violation exists. Your anticipated cooperation is greatly appreciated and simple compliance will resolve this matter easier than the formal process.

Should you have any questions, please contact Code Compliance Officer Jason Manko for a reinspection at 561-351-6169 or the Town of Highland Beach Building Dept. at 561-278-4540.

Regards,

Jason Manko  
Code Compliance Officer  
561-351-6169