



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting
MEETING DATE 11/01/2022
SUBMITTED BY: Jeff Remas, BCO, Building Department
SUBJECT: CAP Government Contract Renewal

SUMMARY:

The current CAP Government contract expires November 15th, 2022 and was procured using Palm Beach County's contract. PBC renewed their CAP contract for 5 years, however per our purchasing policy any contract that we use as a "piggyback" must ensure that they have the lowest price. We were able to determine that the City of Boynton Beach has a lower rate, therefore the contract we will be using for procurement is Boynton Beach.

FISCAL IMPACT:

No fiscal impact. Some rates go up minimally, some rates go down. (see attached fees)

ATTACHMENTS:

CAP Government Contract, Exhibit A (fees)

RECOMMENDATION:

Staff recommends approval of CAP contract