



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 12/6/2022

SUBMITTED BY: Skender Coma, Management Analyst

SUBJECT: Approve and authorize the Mayor to execute an agreement with Mainguy Landscape Services, Inc. to provide landscaping services for Town-owned properties in accordance with ITB No. 22-005.

SUMMARY:

On November 14, 2022, the Town received and opened two (2) bids in response to ITB No. 22-005: Landscaping Services for Town-Owned Properties, which the Support Services Department reviewed to ensure the Bid's minimum requirements were met. The lowest responsive and responsible bidder is Mainguy Landscape Services, Inc., with a submittal price of \$33,592.60 per year. The agreement is for three (3) years with two (2) one-year renewal options.

FISCAL IMPACT:

\$33,592.60 per Fiscal Year

ATTACHMENTS:

Mainguy Landscape Services, Inc. Bid

Tabulation Sheet

Submittal Price Clarification

Mainguy Landscape Services, Inc. Agreement

RECOMMENDATION:

Execute an agreement with Mainguy Landscape Services, Inc. to provide landscaping services for Town-owned properties in accordance with ITB No. 22-005.