



1855 SOUTH FLAMINGO ROAD | DAVIE, FL 33325
TEL (877) 741-3030 | FAX (877) 741-3454
www.mainguy.com

Town of Highland Beach
Invitation to Bid
Landscaping Services for Town-Owned Properties
BID No.: 22-005

Mainguy Environmental Care, Inc.
DBA Mainguy Landscape Services
1855 Flamingo Road
Davie, FL 33325
Tel (877) 741-3030
mail@mainguy.com

November 14, 2022

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LETTER OF TRANSMITTAL

Mainguy Landscape Services has been in business for twenty-three (23) years and employs a full-time staff of fifty five (55). The principal office is located at 1855 South Flamingo Road, Davie, Florida 33325 and can be reached at (954) 741-3000 or mail@mainguy.com.

As one of the area's leading landscape services firms, Mainguy Landscape Services provides a comprehensive range of services to municipalities, homeowners associations, condominium associations, property management firms, and other commercial property owners throughout South Florida.

Services include Landscape Design & Installation, Grounds Maintenance & Horticultural Services, Tree Trimming & Arboricultural Services, Irrigation Systems Repair & Maintenance, and Turf and Ornamental Fertilization & Pest Control.

By providing superior-quality services in a reliable and consistent manner, Mainguy Landscape Services has achieved a growth rate at the top of its market and enjoys a growing reputation as one of the premiere landscape services firms in South Florida.

Mainguy Landscape Services provides a broad range of landscape services to municipalities, homeowners' associations, property management firms and other property owners throughout South Florida. In short, our objective is to provide superior-quality services in a reliable

and consistent manner so as to fulfill our clients' expectations and gain a position of prominence in the industry.

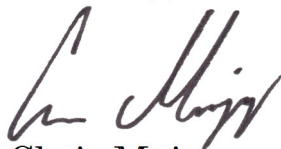
Mainguy Landscape Services was formed by brothers Rob and David Mainguy in 1999 to acquire two (2) small landscape services firms. After completing the acquisition, the company began conducting business under the trade name "Mainguy Landscape Services" and has thrived in the South Florida market since. Since its inception, the firm has achieved a compounded growth rate of more than 30% per year.

Throughout the years, the focus of the firm has remained on fulfilling clients' objectives in a professional, intelligent and cost-effective manner. Today the firm ranks among the largest contractors in its market, and offers a full-range of landscape services to homeowners association, condominium associations, property management firms, and other commercial property owners throughout South Florida.

Today, the firm is headed by Rob Mainguy, who serves as President and oversees the daily operations of the firm. Rob earned a Bachelor of Science degree in Management from Missouri State University in 1979, and a Masters degree in Business Administration from Florida Atlantic University in 1981.

The firm has a full complement of managerial and supervisory personnel. In each instance, a member of the senior management team supervises all work performed to ensure that the Company's standards of quality are upheld. The firm adheres to set of core beliefs and values that guide its daily operations, and which serve as the cornerstone of the relationships it enjoys with its many clients.

Sincerely,

A handwritten signature in dark ink, appearing to read "Chris Mainguy", written in a cursive style.

Chris Mainguy
Vice President

APPROACH TO THE PROJECT

As an overview, we completely understand and affirm that the overriding objective of the ITB is to ensure that all locations are maintained at an exceedingly high level, and that the landscaped areas throughout the Town of Highland Beach are intended to provide a beautiful and pleasing amenity for the enjoyment and enrichment of patrons and visitors.

Though the provision of the services set forth in the ITB (in the manner and within the timeframes set forth therein) along with professional management and careful attention to the landscape, we are very confident in our ability to consistently meet the Town's expectations and achieve the stated objective.

As a summary, the project consists of the total maintenance of all landscaped areas within the property. This includes, but is not limited to, ongoing routine maintenance (such as mowing, edging, and pruning), ongoing insect/disease control, herbicide and fertilization applications, periodic tree pruning, daily litter removal, roadway/sidewalk clearance and sightline visibility, and maintenance.

All services will be provided in the manner and within the timeframe set forth in the ITB. Mowing services will be scheduled so as to provide the requisite number of services per year in a manner that is attentive to the seasonal growth patterns of the turf and shrubs. We will provide a recommended annual schedule of frequencies for the Town of Highland Beach. to approve, detailing the services to be provided during each month of the upcoming year. Upon approval, this will be the guide from which all services shall be scheduled and then provided.

Upon commencement, the Operations Manager will prepare and distribute a schedule for the upcoming month's services. This schedule will identify the specific services to be provided each day, the Locations to be serviced on any given day and will be the basis of our daily activity. In addition, the Senior Account Manager will also submit a monthly Landscape Inspection Report detailing observations and photographic

evidence of the condition of the landscape to the Town's designated representative(s). The Senior Account Manager will be available to meet with the Town's designated representative(s) at any time and wherever needed. The Senior Account Manager will also attend to any special needs or other requests that may arise from time to time.

We do not anticipate any problems in providing the services nor meeting the project schedule. Routine interferences (such as inclement weather) occur from time-to-time, but that is customary for our industry. We routinely schedule additional days and/or crews to compensate for any days lost due to inclement weather. Beyond this, we have an extensive inventory of back-up equipment available whenever needed, so equipment failures and routine maintenance will not have any impact upon our ability to meet the project schedule.

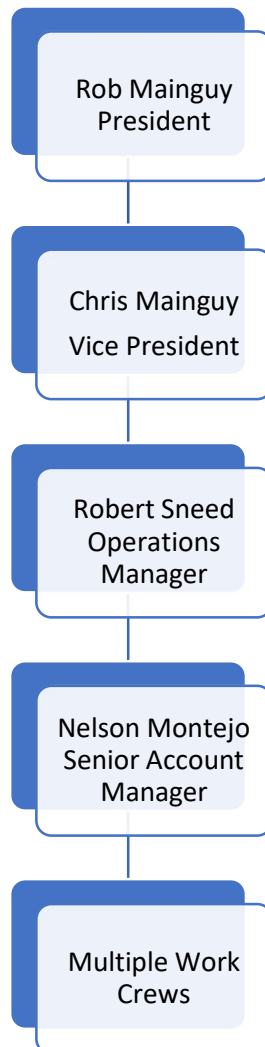
In short, we have maintained landscapes for many years and are keenly aware of the labor and equipment required to produce the desired result. We are very familiar with the properties as well and are similarly informed as the labor and equipment needed. Our labor budgets and capital equipment plans are sufficient to maintain all areas on-site and to consistently deliver an exceedingly high-quality curb appeal at all times.



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FIRM QUALIFICATIONS AND EXPERIENCE

KEY PERSONNEL ASSIGNED TO CONTRACT





1855 SOUTH FLAMINGO ROAD | DAVIE, FL 33325
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COMPANY PROFILE

Name of Company: Mainguy Environmental Care, Inc.
d/b/a Mainguy Landscape Services

Corporate Address: 1855 South Flamingo Road
Davie, FL 33325

Telephone Numbers: (877) 741-3030 Telephone
(877) 741-3454 Facsimile

Web Site: www.mainguy.com

Key Executives: Rob Mainguy, President
Direct (954) 472-5640
rmainguy@mainguy.com

Chris Mainguy, Vice President
Direct (954) 606-0511
cmainguy@mainguy.com

Key Executives Continued on Next Page



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Robert Sneed, Operations Manager
Direct (954) 829-3421
rsneed@mainguy.com

Nelson Montejo, Senior Account Manager
Direct (561) 275-8647
nmontejo@mainguy.com

Enrique Gutierrez, Business Developer
Direct (561) 237-8018
egutierrez@mainguy.com

Services Offered:

Landscape Design & Installation
Grounds Maintenance & Horticultural
Services
Tree Trimming & Arboricultural Services
Irrigation Systems Repair & Maintenance
Turf and Ornamental Fertilization & Pest
Control



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Markets Served:

Broward County
Miami Dade County
Palm Beach County
St. Lucie County

Licensure:

Robert H. Mainguy
ISA Certified Arborist No. FL-09484A

State of Florida Department of Agriculture
Certified Pest Control Operator
License No. JB167038

State of Florida Department of Agriculture
Licensed Dealer in Agricultural Products
License No. 12162

State of Florida Department of Agriculture
Certificate of Nursery Registration
License No. 47234112

QUALIFICATION STATEMENT

1. EXECUTIVE SUMMARY

Mainguy Landscape Services provides a broad range of landscape services to community associations, municipalities, community development districts and other governmental entities, and private property owners throughout South Florida. The firm was formed in 1999 for the purpose of acquiring two (2) small unrelated landscape services firms. The acquired companies were re-branded under the name of 'Mainguy Landscape Services'. The firm has achieved significant revenue growth and enjoys a growing reputation as one of the premiere landscape services firms in the market.

The core business of the corporation is providing grounds maintenance programs at substantial properties. All services are provided directly by employees of the corporation, and no subcontractors are utilized in the delivery of services to clients.

2. RESPONDENT'S EXPERIENCE

Mainguy Environmental Care, Inc. was incorporated as a Florida Corporation on March 25, 2004, and is engaged in a single industry - providing landscape services to community associations, property management firms, commercial property owners, and municipalities. Such landscape services include Grounds Maintenance, Landscape Installation, Tree Trimming & Removal, Irrigation Repairs & Maintenance, and Fertilization and Exterior Pest Control.

Mainguy Landscape Services is a registered fictitious name owned by Mainguy Environmental Care, Inc. ('MECI'). MECI is the operating entity of the company and, in this regard, employs all personnel and enters into contracts with clients.

The principal office of the corporation is located at 1855 South Flamingo Road, Davie, Florida 33325. The corporation owns 4.6 acres on this busy thoroughfare and has constructed a building and other site improvements on the site at a cost in excess of \$1.5 million. The facility provides an excellent platform to support the corporation's continued growth and development. The firm also has a satellite location in West

Palm Beach, Florida from which crews are dispatched and services are delivered.

The firm is headed by Rob Mainguy, who serves as President and Chief Executive Officer. Mr. Mainguy is sole shareholder and director of the corporation as well. The firm's staffing fluctuates during the seasons of the year, but ranges from 60 to 95 employees at any given time. The firm provides services throughout Miami Dade, Broward, Palm Beach and St. Lucie counties presently.

The corporation has substantial direct experience at providing grounds maintenance programs to properties of distinction. Since its inception, the corporation has provided such services to numerous properties, including on behalf of various municipalities, community development districts and other governmental entities, and homeowners and community associations.

The firm has never failed to complete a contract and/or fulfill any of its contractual duties. The firm has never been a party to lawsuit (either as plaintiff or defendant) with respect to any disputes regarding the performance of its contractual duties. The firm enjoys a well-reputed name among clients and former clients and conducts all its activities above board and so as to remain above reproach.

Work Force Particulars

The corporation engages employees as needed in order to meet its contractual duties. At present, the corporation employs in excess of fifty-five (55) employees, which total fluctuates from time-to-time due to the seasonal nature of the business.

All candidates for employment are E-Verified and must complete a comprehensive written Application For Employment, which requests personal information, relevant work experience, personal and professional references, an affirmative representation that the applicant is legally authorized to work in the United States, disclosure of any special accommodations required or other relevant physical limitations, and disclosure of any history of criminal convictions. In addition, the applicant is required to execute a written authorization for the company to conduct a comprehensive background investigation. The

company obtains background reports from LexisNexis, which reports include information on the applicant's credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics and/or mode of living. In addition, the company obtains a criminal background report searching a national criminal and sexual offender database for all jurisdictions within the United States. Mainguy Landscape Services employs only United States citizens and those non-U.S. citizens authorized to work in the United States in compliance with all applicable laws and rules. Each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility. All applications, documents and other written documents are retained in a permanent personnel file.

Firm Distinctives

In a cluttered marketplace, the firm is distinguished by a unique set of characteristics which are manifest in every aspect of its daily conduct of business. In the same way that every individual has a unique personality, so too does every business. The unique characteristics of the firm include:

- **Professionalism.** The firm was founded by brothers Rob and David Mainguy in 1999. After completing their education and gaining valuable experience as executives in challenging professional careers, the brothers combined their talents to build a leading landscape services firm upon a professional business model. Over the years, the firm has grown from a modest business to a multi-faceted organization complete with a full complement of managers and dedicated professionals. The company today has all of the resources and expertise of the national brands, yet is a locally owned business committed to the communities it serves.
- **Ownership-Level Attention.** Because we are an owner-operated firm you are assured of the highest level of attention and responsiveness. No bureaucracy or waiting for decisions to be made. We are able to instantly address any issues that arise or make whatever adjustments are needed in order to ensure that your objectives are completely fulfilled. In the end, although they

can boast of their many offices and vast resources, no national or regional brand can offer this to you - the passion and personal involvement of an owner-operated firm focused intently on your property and working with you day-in and day-out to achieve your objectives.

- **Full-Service Solution.** By providing a full complement of landscape services, we are able to meet the total needs of your property; from routine scheduled services (such as landscape maintenance, irrigation maintenance, and fertilization & pest control) to more specialized services (such as tree trimming and removal, landscape design and installation, and remedial landscape improvements). In addition to consolidating the total care of the grounds, we are also able to offer beneficial pricing for ancillary services in consideration of our overall relationship. The net impact is better coordinated services and a reduced overall cost.
- **Reliability.** Because the business is operated by experienced professionals, services are delivered in an extremely reliable and predictable fashion. All routine ongoing services are scheduled well in advance of each month, and the calendar of services is communicated to clients prior to the beginning of each month. This enables our staff to simply focus on executing a predeveloped plan, day in and day out. In the end, this renders a superior result as services are provided in a timely and thoughtful way.
- **Professional Appearance and Experienced Staff.** We operate a substantially-new fleet of vehicles and our equipment is well-maintained in order to ensure proper and effective operation. In addition, we provide clean uniforms for our employees at all times. In the end, we understand that the appearance of our vehicles, equipment and staff is an important representation of your property. Our staff is carefully-trained and able to efficiently and effectively perform their assigned duties. We employ certified arborists and certified pest control operators on our staff, and

have a landscape architect of-counsel. As such, we are able to offer intelligent management of the grounds, ranging from cost-effective pest control programs to coordinated landscape improvement designs and budgets.

INVITATION TO BID
FOR
LANDSCAPING SERVICES FOR TOWN OWNED PROPERTIES

BID No.: 22-005

BID FORM

Date: 11/14/22

To All Bidders:

The undersigned declares that he/she has carefully examined the specifications and is thoroughly familiar with its provisions and with the quality, type and grade of product/service called for. When submitting more than one bid proposal price for this product and/or service, indicate how many individual and/or combination item(s) are to be tabulated and considered. Attach a separate sheet for each.

Basis of Award: It is the intent of the Town to award the Bid to one vendor who is the lowest responsive and responsible bidder of the option that the Town chooses. Due to budgetary constraints, the Town reserves the right to award whichever option is in the Town's best interest. ALL PRICES MUST BE HELD FOR A MINIMUM OF 120 DAYS AFTER THE BID DUE DATE.

LOCATION	BASIC SERVICE COST/YEAR
Town Hall Complex	\$8,315.00
North end entrance	\$665.20
South end entrance	\$665.20
Highland Beach Drive Median	\$997.80
Bel Lido Drive Median	\$1,663.00
Bel Air Drive Median	\$997.80
Russell Drive Median	\$997.80
Bench Recess Areas (all)	\$6,652.00
Lift Station #1	\$2,328.20
Lift Station #2	\$1,995.60
Lift Station #3	\$2,993.40
Lift Station #4	\$2,660.80
Lift Station #5	\$2,660.80
TOTAL ANNUAL COST – ALL LOCATIONS	\$33,260.00

BID SHEET – OPTIONAL SERVICES

SERVICE	UNIT	COST/UNIT
Seasonal Flowers	4" Pot	\$ 2.50 /Pot
Seasonal Flowers	6" Pot	\$ 3.50 /Pot
Seasonal Flowers	8" Pot	\$ 5.00 /Pot
Ground cover	% Cost Markup	Actual Cost + 100 %
Sod (all types)	% Cost Markup	Actual Cost + 100 %
New Hedges/Shrubs	% Cost Markup	Actual Cost + 100 %
New Trees	% Cost Markup	Actual Cost + 100 %
Mulch	2 cu. ft. bag	\$ 6.00 /Bag
Coconut Removal + Trimming	per tree/event	\$ 30.00 /tree
Sable Palm Trimming	per tree/event	\$ 45.00 /tree
Canary Palm Trimming	per tree/event	\$ 45.00 /tree
Royal Palm Trimming	per tree/event	\$ 30.00 /tree
Gumbo Limbos	per tree/event	\$ 75.00 /tree
Unlisted Tree trimming	% Cost Markup	Actual Cost + 20.00 %
Irrigation Repairs - Labor	Hourly	\$ 65.00 /Hour
Storm Remediation - Labor	Hourly	\$ 50.00 /Hour
Storm Remediation – Vehicle (with Driver)	Hourly	\$ 75.00 /Hour
Storm Remediation – Debris Disposal	per cubic yard	\$ 25.00 /cu. yd.

Mainguy Landscape Services

COMPANY NAME



AUTHORIZED SIGNATURE

Chris Mainguy

PRINTED NAME

(954) 741-3000

TELEPHONE NUMBER

Vice President

TITLE

mail@mainguy.com

E-MAIL ADDRESS

BIDDER ACKNOWLEDGEMENT

Submit Bids to: Clerk's Office
3614 South Ocean Blvd.
Highland Beach, FL 33487
Telephone: (561) 278-4548

Bid Title: **"LANDSCAPING SERVICES FOR TOWN-OWNED PROPERTIES"**

Bid Number: **22-005**

Bid Due: **November 2, 2022, NO LATER THAN 2:00 P.M. (LOCAL TIME)**

Bids will be opened in the Commission Chambers in Town Hall and may not be withdrawn within one hundred and twenty (120) days after such date and time.

All awards made as a result of this bid shall conform to applicable sections of the charter and codes of the Town.

Name of Bidder: Mainguy Environmental Care, Inc. dba Mainguy Landscape Services

Federal I.D. Number: 20-0944467

A Corporation of the State of: Florida

Area Code: 954 Telephone Number: 741-3000

Area Code: 877 FAX Number: 741-3454

Mailing Address: 1855 South Flamingo Road

City/State/Zip: Davie, FL 33325

Vendor Mailing Date: 11/08/2022

E-Mail Address: mail@mainguy.com


Authorized Signature

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of Florida)

County of Broward)

Chris Mainguy, being first duly sworn, deposes and says that:

- 1) He/she is Vice President of Mainguy Landscape Services,
(Title) (Name of Corporation or Firm)
the bidder that has submitted the attached bid;
- 2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- 3) Said bid is genuine and is not a collusive or sham bid;
- 4) Further, the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the Contract for which the attached bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communications or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Town of Highland Beach or any person interested in the proposed Contract; and
- 5) **The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.**

(Signed) 

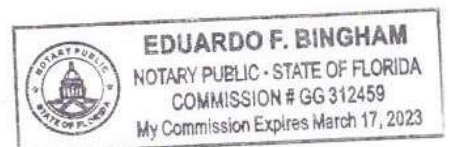
Subscribed and sworn to before me

(Title) Vice President

This 1 day of November, 20 22

My commission expires March 17, 2023





ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)

COUNTY OF PALM BEACH)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the Town of Highland Beach as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By:


NAME - SIGNATURE

Sworn and subscribed before me

this 1 day of November, 2022


Printed Information:

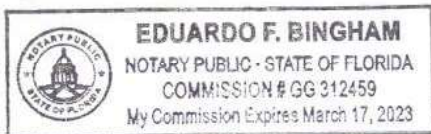
Chris Mainguy

NAME

Vice President

TITLE


NOTARY PUBLIC, State of Florida
at Large



"OFFICIAL NOTARY SEAL" STAMP

Mainguy Landscape Services

COMPANY

CONFIRMATION OF DRUG-FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Town of Highland Beach or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or *nolo contendere* to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

PALM BEACH COUNTY INSPECTOR GENERAL

ACKNOWLEDGMENT

The Contractor is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract, and in furtherance thereof may demand and obtain records and testimony from the Contractor and its subcontractors and lower tier subcontractors.

The contractor understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the Contractor or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the municipality to be a material breach of this contract justifying its termination.

Mainguy Landscape Services
CONTRACTOR NAME

By Chris Mainguy



Title: Vice President

Date: 11/08/2022

**CERTIFICATION PURSUANT TO
SECTION 287.135, FLORIDA STATUTES**

I, Chris Mainguy, Vice President, on behalf of Mainguy Landscape Services certify

Print Name and Title

Company Name

that Mainguy Landscape Services does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum
Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The Town shall provide notice, in writing, to the Contractor of the Town's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the Town's determination of false, certification was made in error then the Town shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes.

Section 287.135, Florida Statutes, prohibits the Town from: (1) contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; and (2) contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to Section 215.473, Florida Statutes, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the Town for goods or services may be terminated at the option of the Town if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Mainguy Landscape Services

COMPANY NAME

Chris Mainguy

PRINT NAME


SIGNATURE

Vice President

TITLE

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Town of Highland Beach (the "Town") by:
Chris Mainguy, Vice President

(Print individual's name and title)

For: Mainguy Environmental Care DBA Mainguy Landscape Services

(Print name of entity submitting sworn statement)

Whose business address is: 1855 Flamingo Road. Davie, FL 33325

And (if applicable) its Federal Employer Identification Number (FEIN) is: 20-0944467

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement N/A.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Bidder list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: 11/08/2022

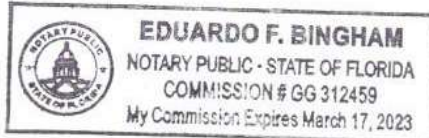

Signature


STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 1 day of November, 2022, by, as Chris Mainguy, Vice President(title) of Mainguy Landscape Services (name of company), on behalf of S-Corporation (type of entity) ✓ who is personally known to me, or who produced as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)




Signature
Eduardo F. Bingham
Print Name
NOTARY PUBLIC-STATE OF FL
My Commission Expires: March 17, 2023
Commission No. GG 312459

A D D E N D A
TOWN OF HIGHLAND BEACH
FLORIDA

BID TITLE: "LANDSCAPING SERVICES FOR TOWN-OWNED PROPERTIES"

BID NO.: 22-005

DATE SUBMITTED: 11/14/22

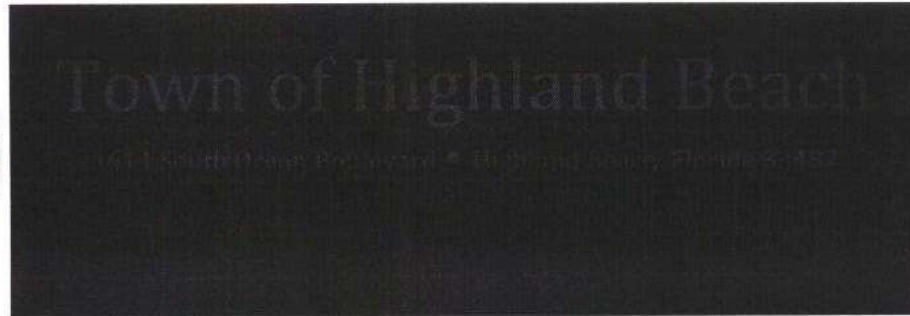
We propose and agree, if this submittal is accepted, to contract with the Town of Highland Beach, in the Contract Form, to furnish all material, means of transportation, coordination, labor and services necessary to complete/provide the work specified by the Contract documents.

Having studied the documents prepared by: The Town of Highland Beach

We propose to perform the work of this Project according to the Contract documents and the following addenda which we have received:

ADDENDUM	DATE	ADDENDUM	DATE
<u>No. 1</u>	<u>10/12/22</u>	<u> </u>	<u> </u>
<u>No. 2</u>	<u>10/18/22</u>	<u> </u>	<u> </u>
<u>No. 3</u>	<u>11/8/22</u>	<u> </u>	<u> </u>

☐ **NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS**

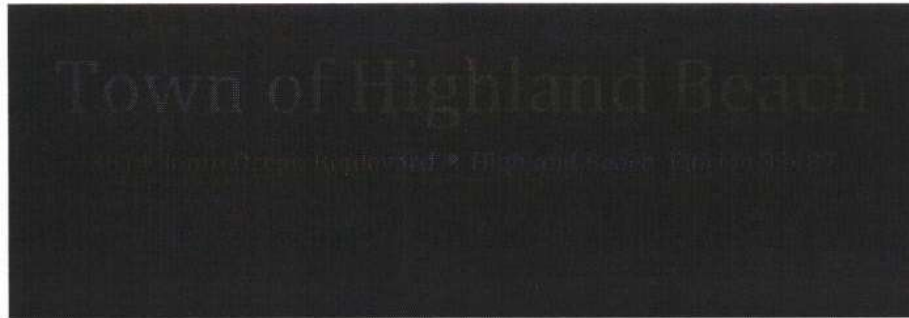


ADDENDUM No. 1

DATE: October 12, 2022
BID No. 22-005 – Landscaping Services for Town-Owned Properties

This addendum to the drawings, specifications, and/or contract documents is issued to provide additional information and clarification to the original Bid specifications and proposal form and is hereby declared a part of the original drawings, specifications and/or contract documents. In case of a conflict, this Addendum No. 1 shall govern.

1. A mandatory pre-bid conference for this bid will be held at 1:30 P.M. on Thursday, October ~~13~~ 20, 2022. The meeting will be held in the Highland Beach Town Commission Chambers, 3614 South Ocean Blvd., Highland Beach, FL 33487.
2. Bids must be received by 2:00 PM on November ~~2~~ 9, 2022 in a sealed envelope clearly labeled "BID # 22-005: LANDSCAPING SERVICES FOR TOWN-OWNED PROPERTIES".



ACKNOWLEDGEMENT OF ADDENDUM No. 1

**22-005 – Landscaping Services for Town-Owned Properties
BID NO.: 22-005**

RESPONDENT MUST SIGN, DATE, AND INCLUDE THIS ACKNOWLEDGEMENT OF ADDENDUM NO. 1 WITH BID PACKAGE
IN ORDER FOR SUBMITTAL TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

Chris Mainguy

PRINT NAME OF REPRESENTATIVE



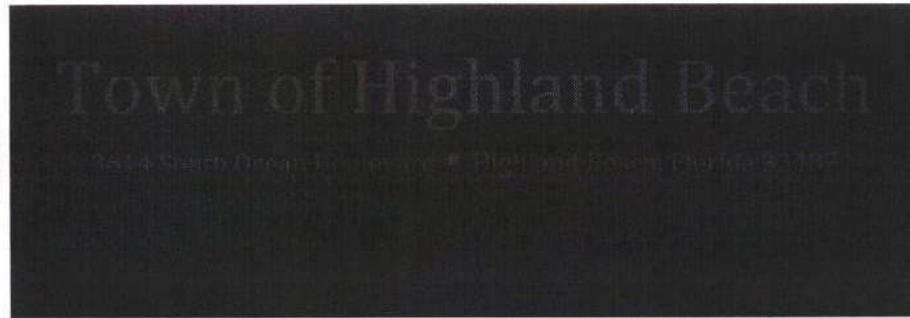
SIGNATURE OF REPRESENTATIVE

Mainguy Landscape Services

NAME OF COMPANY

11/08/2022

DATE

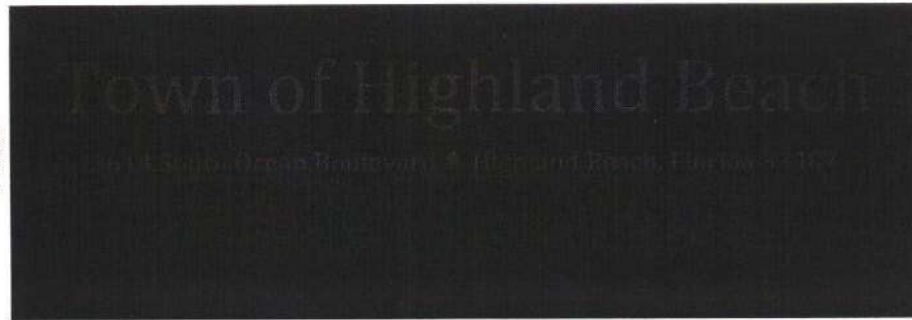


ADDENDUM No. 2

DATE: October 18, 2022
BID No. 22-005 – Landscaping Services for Town-Owned Properties

This addendum to the drawings, specifications, and/or contract documents is issued to provide additional information and clarification to the original Bid specifications and proposal form and is hereby declared a part of the original drawings, specifications and/or contract documents. In case of a conflict, this Addendum No. 2 shall govern.

1. Bids must be received by ~~2:00 PM~~ 3:30 PM on November 9, 2022 in a sealed envelope clearly labeled "BID # 22-005: LANDSCAPING SERVICES FOR TOWN-OWNED PROPERTIES".



ACKNOWLEDGEMENT OF ADDENDUM No. 2

**22-005 – Landscaping Services for Town-Owned Properties
BID NO.: 22-005**

RESPONDENT MUST SIGN, DATE, AND INCLUDE THIS ACKNOWLEDGEMENT OF ADDENDUM NO. 2 WITH BID PACKAGE
IN ORDER FOR SUBMITTAL TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

Chris Mainguy

PRINT NAME OF REPRESENTATIVE

SIGNATURE OF REPRESENTATIVE

Mainguy Landscape Services

NAME OF COMPANY

11/08/2022

DATE



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

ADDENDUM No. 3

DATE: November 8, 2022
BID No. 22-005 – Landscaping Services for Town-Owned Properties

This addendum to the drawings, specifications, and/or contract documents is issued to provide additional information and clarification to the original Bid specifications and proposal form and is hereby declared a part of the original drawings, specifications and/or contract documents. In case of a conflict, this Addendum No. 2 shall govern.

1. Bids must be received by ~~3:30 PM~~ **2:00 PM** on November 9- **14**, 2022 in a sealed envelope clearly labeled "BID # 22-005: LANDSCAPING SERVICES FOR TOWN-OWNED PROPERTIES".



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

ACKNOWLEDGEMENT OF ADDENDUM No. 3

22-005 – Landscaping Services for Town-Owned Properties BID NO.: 22-005

RESPONDENT MUST SIGN, DATE, AND INCLUDE THIS ACKNOWLEDGEMENT OF ADDENDUM NO. 3 WITH BID PACKAGE IN ORDER FOR SUBMITTAL TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

Chris Mainguy, Vice President

PRINT NAME OF REPRESENTATIVE



SIGNATURE OF REPRESENTATIVE

Mainguy Landscape Services

NAME OF COMPANY

11/09/2022

DATE

REFERENCES FOR Mainguy Landscape Services
(NAME OF FIRM)

Company Name:	Town of Golden Beach		
Address:	1 Golden Beach Dr. Golden Beach, FL 33160		
Contact Name:	Alexander Diaz, Town Manager		
Phone:	(305) 932-0744 ext 224	Fax:	N/A
E-Mail:	alexldiaz@goldenbeach.us		
Description of Services:	Landscape Maintenance Services		
Company Name:	City of Palm Beach Gardens		
Address:	10500 N Military Trail. Palm Beach Gardens, FL 33410		
Contact Name:	Daniel Widdick, Contract Supervisor		
Phone:	(561) 804-7044	Fax:	N/A
E-Mail:	dwiddick@pbgfl.com		
Description of Services:	Landscape Maintenance Services		
Company Name:	Village of Wellington		
Address:	12300 Forest Hill Blvd. Wellington, FL 33414		
Contact Name:	Bill Connerly, Deputy Director of Public Works		
Phone:	(561) 753-2576	Fax:	N/A
E-Mail:	bconerly@wellingtonfl.gov		
Description of Services:	Landscape Maintenance Services		

SCHEDULE OF SUBCONTRACTORS

[illegible]

Signature _____

Title/Company Chris Mainguy, Vice President, Mainguy Landscape Services

The Town reserves the right to reject any subcontractor who has previously failed in the proper performance of an award, or failed to deliver on time contracts in a similar nature, or who is not responsible (financial capability, lack of resources, etc.) to perform under this award. The Town further reserves the right to inspect all facilities of any subcontractor in order to make a determination as to the foregoing.

BIDDER'S QUALIFICATIONS STATEMENT

BIDDER shall furnish the following information. All questions to be answered in full, without exception. If copies of other documents will provide the appropriate answer to the question, they may be attached and clearly labeled. Failure to comply with this requirement will render Bid non-responsive and may cause its rejection. Additional sheets shall be attached as required.

1. BIDDER'S Name, Principal Address, Phone and Fax Number:

Mainguy Environmental Care, Inc. DBA Mainguy Landscape Services

1855 Flamingo Road. Davie, FL 33325

(877) 741-3030 Phone

(954) 472-4990 Fax

2. Number of years as a Contractor in this type of work: 23

3. Names and titles of all officers, partners or individuals doing business under trade name:

Rob Mainguy, President

Chris Mainguy, Vice President

4. The business is a: Sole Proprietorship ☐ Partnership ☐ Corporation ☒

5. What is the last project of this nature that you have completed?

Town of Golden Beach, Landscape Maintenance Services

6. Have you ever failed to complete work awarded to you. If so, when, where, and why?

No

7. Have you personally inspected the proposed project and do you have a complete plan for its performance?

Yes

8. List three SIGNIFICANT PROJECTS completed within the past three years.

Project No. 1	Town of Golden Beach	Location: Golden Beach	Your \$ Subcontract Amount: \$404,105	Date Completed: 2015-2023
Contracting Agency:	Town of Golden Beach	Contact Person: Alexander Diaz	Telephone: (305) 932-0744	Email: alexdiaz@goldenbeach.us
Project No. 2	City of Palm Beach Gardens	Location: Palm Beach Gardens	Your \$ Subcontract Amount: \$253,365	Date Completed: 2017-2027
Contracting Agency:	City of Palm Beach Gardens	Contact Person: Daniel Widdick	Telephone: (561) 804-7044	Email: dwiddick@pbgfl.com

Project No. 3	Village of Wellington	Wellington	\$210,690	Date Completed: 2018-2023
Contracting Agency:	Village of Wellington	Contact Person: Bill Connerly	Telephone: (561) 791-4117	Email: bconerly@wellingtonfl.gov

10. List the pertinent certifications of the key individuals of your organization (continue on insert sheet, if necessary).

ISA Certified Arborist No. FL-09484A, Certified Pest Control Operator Licence

No. JB167038, Licensed Dealer in Agricultural Products License No. 12162,

Certificate of Nursery Registration License No. 47234112.

11. State the name and licensing of the individual who will have personal supervision of the WORK.

Nelson Montejo, Senior Account Manager. The firm's employers hold a variety of licenses.

12. Will you subcontract any part of this WORK? If so, give details.

No

13. What equipment do you own that is available for the WORK?

42-inch ride on mowers, 30-inch walk behind mowers, and multiple 2-cycle motor

equipment (string trimmers, edgers, hedgers, etc.).

14. What equipment will you purchase for the proposed WORK?

N/A

15. What equipment will you rent for the proposed WORK?

N/A

16. Has the Bidder or any principals of the Firm failed to qualify as a responsible Bidder, refused to enter into a contract after an award has been made, failed to complete a contract during the past five (5) years, or been declared to be in default in any contract in the last five (5) years? If yes, please explain below:

No

17. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

None

N/A

The Bidder acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by Town in awarding the contract and such information is warranted by Bidder to be true. The discovery of any omission or misstatement that materially affects the Bidder's qualifications to perform under the contract shall cause the Town to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

The Bidder also acknowledges that all information listed above may be checked by the Town and authorizes all entities or persons listed above to answer any and all questions. The Bidder hereby indemnifies the Town and persons or entities listed above and hold them harmless from any claim arising from such authorization or the exercise thereof, including the dissemination of information requested above.

By 
(Signature)

Date 11/08/2022