



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Planning Board Regular Meeting

**MEETING DATE** 05/14/26

**SUBMITTED BY:** Jaclyn DeHart, Deputy Town Clerk

**SUBJECT:** **Nomination of Chairperson and Vice Chairperson**

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**SUMMARY:**

In May of 2025, Ms. Ilyne Mendelson and Ms. Eve Rosen were nominated as the Chairperson and Vice Chairperson of the Planning Board; both have served in the positions for the allotted one-year terms. Therefore, this matter is being brought before the Board for discussion and nomination to fill both vacant positions for one-year terms ending May 14, 2027.

According to Resolution No. 19-029 R, - Advisory Board and Committees Appointment Process Policy, Section 9, it should be common practice that no member shall serve as chair until he or she has served for one full year on the advisory board unless no existing member is willing to serve as chairperson or vice chairperson.

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**FISCAL IMPACT:**

None.

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**ATTACHMENTS:**

Board Members List  
Resolution No. 19-029 R

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**RECOMMENDATION:**

Staff recommends nomination of a Chairperson and a Vice Chairperson to serve for one year, ending May 14, 2027.