



Town of Highland Beach
Town Clerk's Office
3614 S. Ocean Boulevard
Highland Beach, Florida 33487
Phone: (561) 278-4548 Fax: (561) 265-3582

BOARDS AND COMMITTEES APPLICATION

This information is for consideration of appointment to a Town Board. Please complete and return this form to the Town Clerk, along with your *resume and proof of residency such as a government issued identification or voter registration card*.

PLEASE NOTE: Florida Public Records Law is very broad. Documents relevant to town business is public records and is subject to public disclosure upon request. Your information provided within this application may therefore be subject to public disclosure.

NAME: Deborah Muller PHONE: 828-284-3599

HOME ADDRESS: 2375 S. Ocean Blvd. APT. NO. _____

SUBDIVISION: Byrd Beach EMAIL ADDRESS: djmuller43@gmail.com

PLEASE SELECT THE BOARD(S) / COMMITTEE(S) ON WHICH YOU ARE INTERESTED IN SERVING IN NUMERICAL ORDER FROM 1 THROUGH 7, WITH 1 BEING YOUR FIRST CHOICE AND 7 THE LEAST CHOICE. (A description of the responsibilities of each Board is on the back of this application.)

2 Board of Adjustment & Appeals

1 Code Enforcement Board

6 Financial Advisory Board

3 Natural Resources Preservation Board

4 Planning Board

5 Town Commission *****(If vacancy)**

7 Other Board /Committee

PLEASE MARK YES OR NO FOR EACH OF THE FOLLOWING QUESTIONS:

Are you a resident of Highland Beach?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Are you a registered voter in Highland Beach/Palm Beach County, FL?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Are you currently serving on a Town Board?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Have you ever served on a Town Board/Committee?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

If Yes, please indicate the Board(s)/Committee(s) and dates of service:

Are you willing to attend monthly board meetings? In (Person / Teleconference) Yes ☒ No ☐

Per Town Code of Ordinance, I understand any member absence from three (3) consecutive meetings will be considered as resignation from the board/committee.

Yes ☒ No ☐

Please list any special talent, qualification, education, or professional experience that would contribute to your service on the Board/Committee you have selected?

Please summarize your volunteer experience(s):

Florida Law requires appointed members on the Planning and Board of Adjustment and Appeals Boards to file a Form 1 - Statement of Financial Interests Disclosure form on an annual basis.

Vetting by the Board Chairperson. The Chairperson of each Board shall interview the applicant and submit a memorandum of recommendation to the Town Clerk's Office 14 days prior to the Town Commission Workshop Meeting for final appointment.

Palm Beach County Commission on Ethics requires appointed members to take the Code of Ethics Training every two (2) years.

I hereby certify that the statements and answers provided are true and accurate to the best of my knowledge.

Deborah Mull
Signature of Applicant

Aug. 14, 2024
Date

☒ Resume Attached

Deborah Muller

2375 S Ocean Blvd.

Highland Beach, FL 33487

828-284-3599 djmuller43@gmail.com

Skills Summary

- Extensive experience in sales and marketing
- Strong leadership and management skills
- Proficient in travel planning, customer service, and real estate
- Excellent communication and organizational skills
- Knowledgeable in local government processes and community engagement

Education

- High School Graduate, 1976
- Community College
- Trade School – Specialization in Travel and Real Estate

Professional Experience**Travel Agent**

1980 - Present

- Over 40 years of experience in the travel industry
- Opened and managed a successful travel agency in South Florida for nearly 20 years
- Specializes in providing personalized travel experiences and managing customer relationships

Notary Public

2000 - Present

- Over 20 years of experience as a Notary Public, providing notarization services for various legal documents

Real Estate Associate

2000 - Present

- Over 20 years of experience in real estate, specializing in residential and commercial properties

Commercial Property Manager

Boynton Beach, FL

- Managed a 10,000 sq ft warehouse with multiple tenants
- Handled lease negotiations, property maintenance, and tenant relations

Board Member

THE FIRST TEE of the Palm Beaches

- Contributed to youth development programs focusing on life skills through golf

Board Member

Lookout Peak Neighborhood Board, Mountain Air Country Club

- Assisted in overseeing community regulations, events, and resident engagement

Awards and Acknowledgements

- **Sea Turtle Volunteer, Highland Beach**

2014 - Present

- Volunteered for 10 years under Barbara Blandid James, focusing on sea turtle conservation efforts
- **President, Women's Golf Association (WGA), Royal Palm Yacht and Country Club 2022 - 2023**
 - Led the WGA and organized various events and tournaments
- **Committee Chair**
 - Chaired two Women's Golf Member-Guest Events
- **Volunteer at Major Golf Tournaments**
 - Volunteered at the US Open at Congressional and the Timbertech Championship in Boca Raton

Community Involvement

- Active participation in local community service and volunteer work
- Engaged in various neighborhood and town events and initiatives

References

Available upon request.