



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Commission Meeting
MEETING DATE October 15, 2024
SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk
THROUGH Lanelda Gaskins, Town Clerk
SUBJECT: Resolution No. 2024-031

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Code Enforcement Date; and providing for an effective date.

SUMMARY:

Consideration of Resolution No. 2024-031 ratifying the selection, appointments, and term of office of a member of the Code Enforcement Board and providing for an effective date.

On September 21, 2024 one (1) Board Members term ended which created one (1) vacancy for an three year term.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicant's name:

Diane Matthewman (El Dorado)

As set forth in Sec. 2-99, in the Town' s code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. The Highland Beach Police Department conducted a background check on the applicant. There is 1 previous code case closed in 2021.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Diane Matthewman application
Resolution No. 2024-031

RECOMMENDATION: Due to the lack of a Chairperson or Vice Chairperson it is at the discretion of the Town Commission to vet and appoint the applicant.