



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 11/19/2024

SUBMITTED BY: Marshall Labadie, Town Manager

SUBJECT: Professional Services Agreement Between Projected Point, Inc. and the Town of Highland Beach for Outsourced Finance Director Services.

SUMMARY:

Mr. David DiLena, Finance Director, has experienced a significant change in life and will be relocating his permanent residence to the west side of the state. Despite this move, Mr. DiLena has expressed his desire to continue serving in his capacity as Finance Director, but in a modified role via a contract with his firm, Projected Point.

As part of this transition, Mr. DiLena will continue to oversee the Finance Department's operations remotely, ensuring that there is no disruption in services or continuity. He will attend key meetings in person as needed, but otherwise manage day-to-day responsibilities and provide support remotely.

Staff are supportive of this arrangement, as it allows us to retain Mr. DiLena's expertise and leadership while maintaining a seamless workflow in the Finance Department.

FISCAL IMPACT:

Reduction to personnel expense.

ATTACHMENTS:

Professional Services Agreement between Project Point, Inc. and the Town of Highland Beach for Outsourced Finance Director Services.

2024 Proposal from Projected Point, Inc. for Outsourced Finance Director Services.

RECOMMENDATION:

Approval of Professional Services Agreement between Project Point, Inc. and the Town of Highland Beach for Outsourced Finance Director Services.