



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 11/19/2024

SUBMITTED BY: Skender Coma, Senior Management Analyst

SUBJECT: EXECUTE AGREEMENT WITH INSPIRE PLACEMAKING COLLECTIVE, INC. FOR GENERAL PLANNING AND DEVELOPMENT REVIEW SERVICES

SUMMARY:

In May 2024, the Town executed Professional Services Agreements for Engineering, Architectural, Landscape Architectural, and Surveying and Mapping Services (CCNA). General Planning Services were not included in the CCNA scope, as defined by Florida Statutes.

Town staff researched local competitive procurement outcomes and found that Inspire Placemaking Collective was consistently ranked at the top of multiple Requests for Proposals. After several meetings and presentations, Town staff directly negotiated a Professional Services Agreement with Inspire Placemaking Collective to provide General Planning and Development Review Services. Inspire Placemaking Collective will also be updating the Town's Comprehensive Plan.

FISCAL IMPACT:

Based on task orders.

ATTACHMENTS:

Professional Services Agreement

RECOMMENDATION:

Execute a Professional Services Agreement with Inspire Placemaking Collective, Inc. for General Planning and Development Review Services.