



# TOWN OF HIGHLAND BEACH

## AGENDA MEMORANDUM

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**MEETING TYPE:** Commission Meeting  
**MEETING DATE** June 18, 2024  
**SUBMITTED BY:** Jaclyn DeHart, Deputy Town Clerk  
**THROUGH** Lanelda Gaskins, Town Clerk  
**SUBJECT:** Resolution No. 2024-015

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.

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### SUMMARY:

Consideration of Resolution No. 2024-015 ratifying the selection, appointments, and term of office of a member of the Natural Resources Preservation Advisory Board (NRPAB); and providing for an effective date.

On April 30, 2024 one (1) Board Members term ended which created one (1) vacancy for an three year term ending April 30, 2027.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicant's name are as follows:

Karen Jones (Coco-De-Mer)

As set forth in Sec. 2-99, in the Town' s code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Department reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. There were 4 previous code cases with the most recent being in 2024.

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### FISCAL IMPACT:

N/A

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### ATTACHMENTS:

Karen Jones application and vetting form.  
Resolution No. 2024-015

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### RECOMMENDATION:

With the Commission's consideration, Staff recommends the adoption of Resolution No. 2024-015 for one applicant to serve a term as outlined in the resolution.