



# Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

Email: [mcherbini@verizon.net](mailto:mcherbini@verizon.net)

June 14, 2024

Michael Cherbini  
3740 S. Ocean Blvd. Apt. #1102  
Highland Beach, FL 33487

**Re: Inadequate Attendance**

Dear Mr. Cherbini:

Our attendance records show that you have been absent during the three (3) consecutive regular Code Enforcement Board meetings of March 12, April 9, and May 14, 2024. According to Ordinance No. 18-004 O, Sec. 2-96, and Sec. 2-99 of the Town's code of ordinance, it is the responsibility of the Town Clerk's Office to notify a board member of inadequate attendance. Therefore, based on your inadequate attendance, you are deemed automatically removed from the board, as a board member, effective May 14, 2024.

You are required to file the Statement of Financial Disclosure – Form 1 2023 with the Florida Commission on Ethics by July 1, 2024 via the On behalf of the Highland Beach Town Commission, I want to thank you for your past service to the Town, as a member of the Code Enforcement Board. Volunteer services from citizens such as yourself are very important to the Town and help to make Highland Beach one of the finest communities in South Florida.

A final statement of financial interests (Form 1F 2024) must be filed within 60 days of leaving a public position in 2024. Also, a statement of financial interests for calendar year 2023 must be filed by July 1, 2024. Both forms must be filed with the Florida Commission on Ethics (FEC) via the Electronic Financial Disclosure Management System (EFDMS). Please click the link <https://disclosure.floridaethics.gov/> to access FEC system and they can be reached at (850) 488-7864. Enclosed are instructions and a sample regarding final disclosures.

Again, we greatly appreciate the time and effort you have devoted to the betterment of the Town of Highland Beach.

Sincerely,

Lanelda Gaskins, MMC, Town Clerk  
TOWN OF HIGHLAND BEACH

cc: Jaclyn DeHart, Deputy Town Clerk  
File  
Enclosures

[www.highlandbeach.us](http://www.highlandbeach.us)

Tel (561) 278-4548 • Fax (561) 265-3582

**CODE ENFORCEMENT ADVISORY BOARD  
2024 MEMBERS ATTENDANCE RECORDS REPORT**

<u>MEMBERS</u>	9-Jan	13-Feb	12-Mar		9-Apr	14-May	11-Jun		9-Jul	13-Aug	10-Sep		8-Oct	12-Nov	10-Dec				
Cherbini, Michael	P	P	A		A	A													
Lasorsa, Robert	P	P	P		P	P	P												
Murray, James	A	A	P																
Perlow, Jane (VCP)	P	P	P		P	P	P												
Schlam, Myles (CP)	P	P	P		P	P	P												
Perilman, Bryan	P	P	P		P	P	A												
Kaufman, David	P	P	P	P	A	P													
<u>ATTORNEYS</u>																			
Rubin, Leonard	P	P	P																
Lenihan, Elizabeth					P	P													
A = Absent, CP= Chairperson, E/A= Excused Absent, N/A = Not Applicable, P= Present, VP= Vice Chairperson																			