



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE June 18, 2024

SUBMITTED BY: Town Manager's Office

SUBJECT: Consideration of Professional Services Agreement with Wagner Legal Services, PLLC for Special Magistrate Services.

SUMMARY:

The Town is in need of a Special Magistrate to handle, and/or supplement Code Enforcement duties, as discussed in the June 4, 2024, Commission Meeting. This need arises due to two main reasons:

1. **Insufficient Code Enforcement Board Members:** There will be a period when the Town will lack enough Code Enforcement Board members.
2. **Technical and High-Risk Cases:** Some future cases are expected to be highly technical and pose significant risk exposure, potentially exceeding the expertise of the current code enforcement members.

To address these issues, it is recommended that the Town Commission approve a Professional Services Agreement with Wagner Legal Services, PLLC. This will ensure the continued operation and effectiveness of the code enforcement functions.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Professional Services Agreement with Wagner Legal Services, PLLC (Kevin Wagner) for Special Magistrate Services

RECOMMENDATION:

Approval of Professional Service Agreement with Wagner Legal Services, PLLC.

