



## TOWN OF HIGHLAND BEACH CODE ENFORCEMENT BOARD REGULAR MEETING MINUTES

**LIBRARY COMMUNITY ROOM  
3618 South Ocean Boulevard  
Highland Beach, Florida 33487**

**Date: February 13, 2024  
Time: 1:00 PM**

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### 1. CALL TO ORDER

Chairperson Schlam called the meeting to order at 1:00 P.M.

### 2. ROLL CALL

Board Member Michael Cherbini  
Board Member Bryan Perilman  
Board Member Robert Lasorsa  
Board Member David Kaufman  
Vice Chairperson Jane Perlow  
Chairperson Myles Schlam  
Town Attorney Leonard Rubin  
Deputy Town Clerk Jaclyn DeHart

#### **ABSENT**

Board Member James Murray

#### **Additional Staff Present**

Code Compliance Officer Adam Osowsky

### 3. PLEDGE OF ALLEGIANCE

The Code Enforcement Board led the Pledge of Allegiance of the United States of America.

### 4. APPROVAL OF THE AGENDA

**Motion:** Perilman/Perlow- Moved to approve the agenda as presented which passed unanimously 6 to 0.

### 5. SWEARING IN OF THE PUBLIC

Ms. DeHart swore in those giving testimony.

### 6. APPROVAL OF MINUTES

A. January 09, 2023

**Motion:** Perilman/Perlow - Moved to approve the minutes of January 09, 2024 which passed unanimously 6 to 0.

**7. UNFINISHED BUSINESS**

A. None.

**8. NEW BUSINESS**

**A. CASE NO. CC2023-11-022**

Charles W & Susan Z Edelson Trust  
Susan Z Edelson Tr.  
Charles W Edelson Tr.  
3221 S. Ocean Blvd Unit 809  
Highland Beach FL, 33487  
PCN:24-43-46-33-11-002-0809

Legal Description: AMBASSADORS V NORTH COND BLDG 2 APT 809

Code Sections: 30-122 (A) Building Permits Required.

Violations: New electrical panel installed without a permit.

Chairperson Schlam read the title of Item 8.A. and asked the Board members if they had any ex parte communications to disclose in the matter? Hearing none, he opened the public hearing and called for Code Compliance Officer Osowsky to give testimony and recommendations regarding the violation.

Code Compliance Officer Adam Osowsky stated that the property has been brought into compliance since the Notice of Hearing and the case is closed.

**B. CASE NO. CC2023-12-007**

Janet Martin  
3015 S. Ocean Blvd Unit 202  
Highland Beach FL, 33487  
PCN:24-43-46-33-23-000-0202

Legal Description: OCEAN DUNES COND UNIT 202

Code Sections: 30-122 (A) Building Permits Required.

Violations: Mechanical AC changeout without a permit.

Chairperson Schlam read the title of Item 8.B. and asked the Board members if they had any ex parte communications to disclose in the matter? Hearing none, he opened the public hearing and called for Code Compliance Officer Osowsky to give testimony and recommendations regarding the violation.

Code Compliance Officer Adam Osowsky stated that the property has been brought into compliance since the Notice of Hearing and the case is closed.

**C. CASE NO. CC2023-12-014**

Wiltshire House  
2909 S. Ocean Blvd.  
Highland Beach FL, 33487

Code Sections:110. 9(5) TOWN OF HIGHLAND BEACH ADMINISTRATIVE CODE CHAPTER 1 FOR THE 7th Edition (2020) FLORIDA BUILDING CODE and 6-27 Administrative amendments to Florida Building Code.

Violations: The Association has failed to comply with the requirements of Section 110.9 (Recertification of Buildings) of the Town's Administrative Amendments to the Florida Building Code by failing to submit the required milestone inspection report.

Chairperson Schlam read the title of Item 8.C. and asked the Board members if they had any ex parte communications to disclose in the matter? Hearing none, he opened the public hearing and called for Code Compliance Officer Osowsky to give testimony and recommendations regarding the violation.

Code Compliance Officer Adam Osowsky stated that the property has been brought into compliance since the Notice of Hearing and the case is closed.

**D. Nomination of Chairperson and Vice-Chairperson**

Chairperson Schlam read the title of the item and introduced it.

Vice Chairperson Perlow nominated Myles Schlam for Chairperson which was seconded by Member Perilman. There were no other nominations.

Chairperson Schlam nominated Jane Perlow for Vice Chairperson which was seconded by Perilman. There were no other nominations.

**9. ANNOUNCEMENTS**

Chairperson Schlam read the announcements as follows.

February 20, 2024      1:30 PM              Town Commission Meeting

March 05, 2024      1:30 PM              Town Commission Meeting

March 12, 2024          1:00 PM          Code Enforcement Meeting

**10. ADJOURNMENT**

The meeting adjourned at 1:09 PM.

**APPROVED** March 12, 2024, Code Enforcement Regular Meeting

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Myles B. Schlam, Chairperson

**ATTEST:**

Transcribed by: Jaclyn DeHart

March 12, 2024

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Jaclyn DeHart  
Deputy Town Clerk

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Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com>