



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** 01 Feb 2022

**SUBMITTED BY:** Jeff Remas, Building Official

**SUBJECT:** A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, PROVIDING FOR A TEMPORARY DISCOUNT ON BUILDING PERMIT FEES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

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## **SUMMARY:**

At the January 18th Commission meeting, the Commission discussed providing a temporary 10% discount on base building permit fees to offset the increased cost of construction due to supply chain issues in the wake of COVID-19. Part of the discussion involved whether the reduction should be a 10% discount or an across the board 10% reduction of the total building permit fee. After a closer examination of the building department software, a 10% discount per project is possible.

The attached resolution specifies the 10% discount option.

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## **FISCAL IMPACT:**

TBD; Budget amendment may be needed in the later part of the current fiscal year.

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## **ATTACHMENTS:**

Proposed permit fee resolution (Resolution No. 2022-004) prepared by Town Council.

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## **RECOMMENDATION:**

Town Commission discretion.