



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Code Enforcement Board

MEETING DATE 01/11/2022

SUBMITTED BY: Lanelda Gaskins, Town Clerk

SUBJECT: 2022 PROPOSED CODE ENFORCEMENT BOARD MEETING DATES

SUMMARY:

This item is before the Code Enforcement Board members to discuss the below 2022 proposed meeting dates, which will be held on the second Tuesday of each month with the exception of the March 8, 2022 and November 8, 2022 meetings (election dates). Those meeting dates will be held on Wednesday, March 9, 2022, and Wednesday, November 9, 2022.

Currently, the Code Enforcement Board meetings start at 2:00 p.m. Town staff is requesting that the meetings start at 10:00 a.m. or any time before to 1:00 p.m.

The meeting dates are as follows:

CODE BOARD MEETING DATES

- February 08, 2022
- March 09, 2022
- April 12, 2022
- May 10, 2022
- June 14, 2022
- July 12, 2022
- August 12, 2022
- September 13, 2022
- October 11, 2022
- November 08, 2022
- December 13, 2022

FISCAL IMPACT:

N/A

ATTACHMENTS:

N/A

RECOMMENDATION:

Staff recommends approval of the proposed 2022 Planning Board meeting dates and time.