

Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

NOTICE OF HEARING / APPEARANCE

CASE NO. CC2021-09-008

TOWN OF HIGHLAND BEACH, FLORIDA

VS.

Eunice M. Bongiovanni
2528 Derby Rd
Birmingham, MI 48009-7595

POSTED
ON PROPERTY

12/07/2021

DATE

Re: 4511 S. Ocean Blvd., #907., Highland Beach, FL (PCN: 24-43-47-04-10-001-0907)

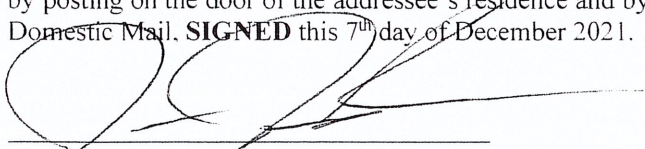
YOU ARE HEREBY NOTIFIED that pursuant to Article V, Chapter 2 (Administration) of the Town of Highland Beach's Code of Ordinances, the Code Enforcement Board will be conducting a Code Enforcement Board meeting on **Tuesday, January 11, 2022, at 2:00 P.M.**, reference observed remodel work without permit, (30-122 (A) Building Permits Required). During the meeting, a hearing will take place to determine whether you have violated one or more provisions and/or sections of the Town of Highland Beach's Code, as set forth in the attached "Violation Notice," sworn to by the Code Enforcement Officer of the Town of Highland Beach.

THEREFORE, YOU ARE HEREBY COMMANDED to be and appear before the Code Enforcement Board at the aforesaid place, date and time. The attached Notice of Public Meeting Protocol document, is an informational guide to provide you with assistance in attending, participating or viewing the meeting. **IF YOU FAIL TO APPEAR, A JUDGMENT MAY BE RENDERED AGAINST YOU.**

ADDITIONALLY, YOU ARE ENTITLED to be represented by counsel, to present testimony and evidence, and to testify on your own behalf. Subpoenas for records, surveys, plats and other materials and for witnesses may be requested and will be issued by the Code Enforcement Board upon proper request.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of the foregoing notice has been furnished to the above-named addressee by posting on the door of the addressee's residence and by U.S. Postal Service Certified Mail, Return Receipt Domestic Mail. **SIGNED** this 7th day of December 2021.



Jason Manko
Code Compliance Officer

Certified Mail: 7018 3090 0002 0478 2179

www.highlandbeach.us

Tel (561) 278-4548 • Fax (561) 265-3582



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community and visitors alike. In accordance with the State and the County's easing of the COVID-19 restrictions, effective June 01, 2021, all town departments reopened with regular operating hours.

That said, as an added layer of protection for the safety of all attending meetings in the Commission Chambers, the wearing of facial coverings or masks is required. Also, until further notice, Social distancing requirements and in-person meeting capacity limits remains in place. For those interested, Zoom Video Communications and telephone participation are offered.

The following information is guidance for preregistration for in-person, Zoom or telephone participation, and for viewing and providing public comments at the meeting:

PREREGISTRATION FOR IN-PERSON ATTENDANCE/PARTICIPATION AT ALL MEETINGS:

- All interested persons, Quasi-Judicial meeting applicants, their representatives, and witnesses **must preregister** to attend/participate in a meeting by sending an email to Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or contacting (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday, if the meeting is scheduled for that Tuesday, etc.**) The subject matter to be discussed must be included in the preregistration request. If the meeting is a **Public Hearing Quasi-Judicial meeting**, the subject matter and application number must be included in the preregistration request.
- In-person attendance/participation will be based upon the order in which the preregistration requests are received by the Town Clerk's Office. For **Public Hearing Quasi-Judicial meetings**, precedence into the Commission Chambers will be given to applicants, their representatives and/or witnesses over all others preregistered parties. The Quasi-Judicial meeting participants will also be allowed in the Commission Chambers at the time of the hearing that is relevant to their applicant/client.
- The Zoom Video Communications is an option for those individuals who are interested in participating on the meeting online or via telephone.

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com/> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.
- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.

Published: 05.26.2021/Updated 08.02.2021

4511 S Ocean Blvd 907





Town of Highland Beach

3616 South Ocean Blvd.
Highland Beach, FL 33487
Phone: 561-278-4540
Fax: 561-278-2606

September 22, 2021

EUNICE BONGIOVANNI
4511 S. OCEAN BLVD 907
HIGHLAND BEACH, FL 33487

RE: Code Compliance Case No. CC2021-09-008

EUNICE BONGIOVANNI,

Location : 4511 S. OCEAN BLVD 907
HIGHLAND BEACH FL, 33487

Complaint Description:

Observed flooring and drywall work without permit. PLEASE OBTAIN PERMIT FROM BUILDING DEPARTMENT BY 10/7/21.

30-122 (A) Building Permits Required

All construction within the Town of Highland Beach, unless otherwise exempted, shall require a building permit issued pursuant to the provisions of this code. All building permits shall be issued by the building official or designee.

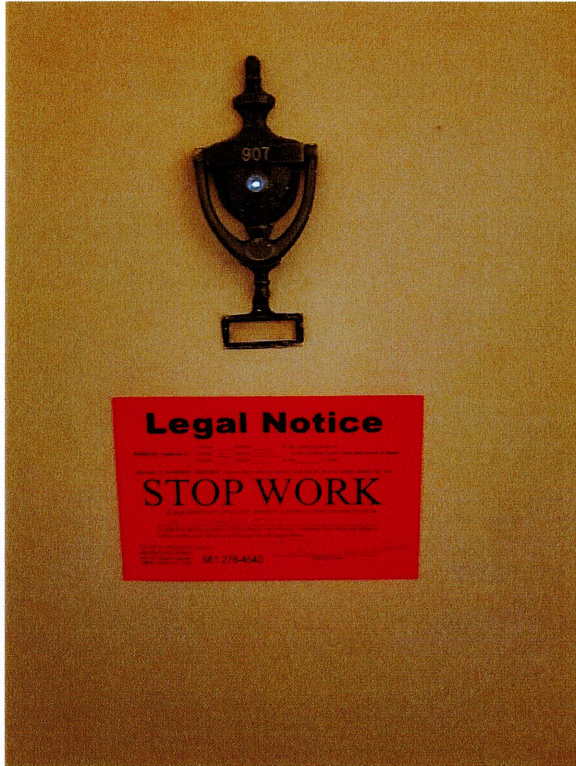
Failure to comply may result in additional code enforcement actions being taken, which can result in a fine against the violator & property in the amount of \$250.00 per day for each day the violation exists. Your anticipated cooperation is greatly appreciated and simple compliance will resolve this matter easier than the formal process.

Should you have any questions, please contact Code Compliance Officer Jason Manko for a reinspection at 561-351-6169 or the Town of Highland Beach Building Dept. at 561-278-4540.

Regards,

Jason Manko
Code Compliance Officer
561-351-6169

Evidence Sheet	
Case Number:	CC2021-09-008
Property Address:	4511 S Ocean Blvd #907
Inspector:	Jason Manko



Property Detail

Location Address 4511 S OCEAN BLVD 907
 Municipality HIGHLAND BEACH
 Parcel Control Number 24-43-47-04-10-001-0907
 Subdivision 45 OCEAN CONDO
 Official Records Book 16476 Page 1400
 Sale Date DEC-2003
 Legal Description 45 OCEAN CONDO BLDG 1 APT 907

Owner Information**Owners**

BONGIOVANNI EUNICE M

Mailing address

2528 DERBY RD
 BIRMINGHAM MI 48009 7535

Sales Information

Sales Date	Price	OR Book/Page	Sale Type	Owner
DEC-2003	\$10	16476 / 01400	QUIT CLAIM	BONGIOVANNI EUNICE M
DEC-2002	\$10	15395 / 01649	QUIT CLAIM	FARIS JOSEPH &
DEC-2001	\$10	14048 / 01131	QUIT CLAIM	BONGIOVANNI LAWRENCE &
JUL-1998	\$100	10603 / 00535	QUIT CLAIM	
JAN-1977	\$74,000	02673 / 01268	WARRANTY DEED	

Exemption Information

No Exemption information available

Property Information

Number of Units 1
 *Total Square Feet 1100
 Acres
 Use Code 0400 - CONDOMINIUM
 Zoning RML - Multi-Family Low-Density (24-HIGHLAND BEACH)

Appraisals

Tax Year	2021	2020	2019
Improvement Value	\$430,000	\$440,000	\$490,000
Land Value	\$0	\$0	\$0
Total Market Value	\$430,000	\$440,000	\$490,000

*All values are as of January 1st each year***Assessed and Taxable Values**

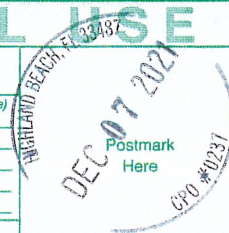
Tax Year	2021	2020	2019
Assessed Value	\$430,000	\$440,000	\$462,000
Exemption Amount	\$0	\$0	\$0
Taxable Value	\$430,000	\$440,000	\$462,000

Taxes

Tax Year	2021	2020	2019
Ad Valorem	\$7,289	\$7,606	\$8,290
Non Ad Valorem	\$96	\$95	\$97
Total tax	\$7,385	\$7,701	\$8,387

7018 3090 0002 0478 2179

U.S. Postal Service™	
CERTIFIED MAIL® RECEIPT	
Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
OFFICIAL USE	
Certified Mail Fee	\$ 3.75
Extra Services & Fees (check box, add fee as appropriate)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$ 3.05
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$.58
Total Postage and Fees	\$ 7.38
Sent To	Eunice M. Bongiovanni
Street and Apt. No.	2528 Derby Rd
City, State, ZIP+4®	Birmingham, MI 48009-7595
CEB: CC2021-09-008	
PS Form 3800, April 2019	





Town Clerk's Office (Code En)
Town of Highland Beach

3614 South Ocean Boulevard
Highland Beach, Florida 33487

RECEIVED

DEC 22 2021

Town of Highland Beach, FL

Town Clerk's Office

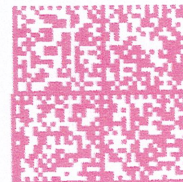
RETURN RECEIPT
REQUESTED

9400921190346190

CERTIFIED MAIL®



7018 3090 0002 0478 2179



quadiant

FIRST-CLASS MAIL

\$007.38⁹

12/07/2021 ZIP 33487
043M31223112

US POSTAGE

Eunice M. Bongiovanni
2528 Derby Rd
Birmingham, MI 48009-7595

CEE

NIXIE 482 DE 1 0012/17/21

RETURN TO SENDER
TEMPORARILY AWAY
UNABLE TO FORWARD

BC: 33487339314 *1106-00247-07-45

FWDA

48009575953
4800957525 002

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Eunice M. Bongiovanni
2528 Derby Rd
Birmingham, MI 48009-7595
CEB: CC2021-09-008



9590 9402 5113 9092 4051 33

2. Article Number (Transfer from service label)

7018 3090 0002 0478 2179

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail Restricted Delivery
(0)

Domestic Return Receipt