



### RESOLUTION NO. 2026-003

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AMENDING RESOLUTION NO. 2025-024 TO REVISE EXHIBIT “C” OF THE FISCAL YEAR 2025-2026 SCHEDULE OF FEES ESTABLISHING FEES AND CHARGES FOR TOWN SERVICES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on September 18, 2025, the Town Commission adopted Resolution No. 2025-024 establishing the Fiscal Year 2025-2026 Schedule of Fees for Town services; and

**WHEREAS**, the Town Commission has determined that it is necessary and in the best interest of the Town to revise Exhibit “C” of the Schedule of Fees to reflect updated fees and charges; and

**WHEREAS**, the Town Commission finds that the amendments contained herein serve a valid public purpose and promote the health, safety, and welfare of the residents of the Town of Highland Beach.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA:**

**Section 1.** The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

**Section 2.** Exhibit “C” of Resolution No. 2025-024, “Town of Highland Beach Schedule of Fees,” is hereby amended and replaced in its entirety with the revised **Exhibit “C”** attached hereto and incorporated herein by reference (additional language underlined). All other exhibits and provisions of Resolution No. 2025-024 shall remain unchanged and in full force and effect.

**Section 3.** All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

**Section 4.** If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared severable.

**Section 5.** This Resolution shall become effective immediately upon adoption.

**DONE AND ADOPTED** by the Town Commission of the Town of Highland Beach, Florida, this 3<sup>rd</sup> day of March 2026.

\_\_\_\_\_  
Natasha Moore, Mayor

**ATTEST:**

**REVIEWED FOR LEGAL  
SUFFICIENCY:**

\_\_\_\_\_  
Lanelda Gaskins, MMC  
Town Clerk

\_\_\_\_\_  
Leonard G. Rubin, Town Attorney

**VOTES:**

**YES NO**

Mayor Natasha Moore  
Vice Mayor David Stern  
Commissioner Donald Peters  
Commissioner Judith Goldberg  
Commissioner Jason Chudnofsky

\_\_\_\_\_

**EXHIBIT “C”**

**TOWN OF HIGHLAND BEACH**

**SCHEDULE OF FEES**

EFFECTIVE 10/01/2025 – 09/30/2026

**VI. WATER USE RATES**

- a. Water & Irrigation Flat Rate Charge (Bi-Monthly) \$59.82 per dwelling unit
- b. All Customers Bi-Monthly Usage Charges (per dwelling unit)
  - i. 0 to 10,000 gallons \$3.18 per 1,000 gallons
  - ii. 10,001 to 20,000 gallons \$4.31 per 1,000 gallons
  - iii. 20,001 to and 55,000 gallons \$6.68 per 1,000 gallons
  - iv. 55,001 gallons to 80,000 gallons \$9.73 per 1,000 gallons
  - v. Over 80,000 gallons \$12.72 per 1,000 gallons
- c. Irrigation Class Bi-Monthly Usage Charges (per meter) \*
  - i. 0 to 55,000 gallons \$6.68 per 1,000 gallons
  - ii. 55,001 to 80,000 gallons \$9.73 per 1,000 gallons
  - iii. Over 80,000 gallons \$12.72 per 1,000 gallons

\* Subject to flat charge plus usage charges

**VII. SEWER USE RATES**

- d. Sewer Flat Rate Charge (Bi-Monthly) \$45.80 per dwelling unit
- i. Bi-Monthly Usage Charges\* (per dwelling unit) \$3.73 per 1,000 gallons of water usage to a maximum of 20,000 gallons.
- ii. Commercial customers\* \$3.73 per 1,000 gallons of water usage with **no maximum.**

\* Subject to flat charge plus usage charges

**VIII. PRIVATE FIRE PROTECTION**

- e. Fire Hydrants \$25.94 each per month
- f. Standpipes/Sprinkler System \$25.94 each per month

**IX. GENERAL CUSTOMER BILLING**

- g. Water and Sewer usage charges will be billed bi-monthly.
- h. Payment remittance is due within 30 days of the billing date.
- i. Accounts more than 30 days are considered delinquent.
- j. Delinquent accounts will be subject to an additional 1.5% per month (18% annum) delinquency charge.
- k. Notice of such delinquency will be given by the Town; and if not corrected within 10 days of said notice, water service will be disconnected.
- l. Water service will not be reconnected until the delinquent bill and a fifty-dollar (\$50.00) reconnection fee is paid.
- m. Meters may be tested for accuracy upon written request from the customer. However, the customer will be subject to the expense of the test if the meter is found to be not more than 2% fast.
- n. In the event of a water leak occurring on the consumer's side of the meter, the Town Manager may offer a one-time courtesy adjustment to provide financial relief to a consumer who is experiencing a higher than usual water bill. To be considered for this courtesy adjustment:
  - i. The water bill in question must not be from the billing period more than two billing cycles prior.
  - ii. The consumer must not have used a courtesy adjustment in the past, and
  - iii. The consumer must demonstrate that they have repaired the water leak (i.e. plumber's invoice for repairs).

If a consumer is granted a courtesy adjustment, the Town will estimate (by comparing historical usage of the account) the amount of the water leak and deduct it from the consumer's total usage for the billing period. The difference between the total usage and the water leak portion will be considered the consumer's regular usage for the billing period and will be billed according to the rate structure provided in Section VI. The estimated water leak portion of usage for the billing period will be adjusted and billed at the lowest tiered rate provided in Section VI.

Notwithstanding the above, the town manager in his or her discretion will have the flexibility to allow up to four (4) installment payments of bills which are unusually high as measured by past bills for the property in question. The town manager's discretion will be on a case-by-case basis using his or her best judgment as each case arises.

**X. WATER SYSTEM CONNECTION CHARGES**

- a. New Dwellings
  - i. Connection Charge \$3,000 per dwelling unit
  - ii. Meter Installation Fees Time and Material plus 25%
- b. Irrigation

- i. Meter Installation Fees Time and Material plus 25%

c. Installation Costs

i. 4-inch Service Lines or Larger

Dwellings with a 4-inch service line or larger shall be responsible for all costs associated with connecting new sewer or water service to the main supply. The property owner or dwelling management shall procure all required construction services, and the selected contractor must hold a valid State of Florida license for underground utility work. An escrow deposit equal to ten percent (10%) of the total project cost, or a minimum of \$5,000.00 (whichever is greater), shall be required to cover Town engineering review, inspection, and construction management services.

ii. Below 4-inch Service Line

Dwellings with a service line less than 4 inches in diameter shall request new sewer or water main connections through the Town of Highland Beach. The Town shall design, manage, and construct the connection to the existing service line and will invoice the property owner for the total project cost plus a twenty-five percent (25%) administrative fee. All estimated costs must be paid in full prior to the commencement of any connection work.

**XI. SEWER SYSTEM CONNECTION CHARGES**

a. New Dwellings

- i. Connection Charge \$1,000 per dwelling unit

b. Installation Costs

i. 4-inch Service Lines or Larger

Dwellings with a 4-inch service line or larger shall be responsible for all costs associated with connecting new sewer or water service to the main supply. The property owner or dwelling management shall procure all required construction services, and the selected contractor must hold a valid State of Florida license for underground utility work. An escrow deposit equal to ten percent (10%) of the total project cost, or a minimum of \$5,000.00 (whichever is greater), shall be required to cover Town engineering review, inspection, and construction management services.

ii. Below 4-inch Service Line

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**XII. FIELD VISIT CHARGE**

The Town may charge a fee to each customer requesting a service to be performed by a Town employee at their premises with respect to the water or wastewater systems. The services to be performed shall include, but not be limited to, individual turn-on and turn-off of service, data-logging a meter, and meter re-reading. The Town will waive this fee in any instance where the meter is determined to be faulty. There shall be no charge for the first field visit.

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|---------------------------------|---------|
| o. During Normal Working Hours  | \$32.08 |
| p. Outside Normal Working Hours | \$64.15 |