



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE September 18, 2025

SUBMITTED BY: Glenn Joseph, Fire Chief

SUBJECT: EMS Transport Fee Schedule Adjustment

SUMMARY:

Highland Beach Fire Department conducts an annual review and benchmarking process to evaluate our EMS fee schedule based on CMS reimbursement guidelines and the advice of EMS/MC, the transport billing agency. As part of this review, we surveyed EMS transport fees charged by fire-rescue providers in Palm Beach County. The survey's goal was to ensure our fee schedule remains fair, competitive, and aligned with regional practices, while maintaining high service standards and ensuring cost recovery.

The survey showed that our current base transport and mileage rates are slightly below the prevailing rates among neighboring Palm Beach County providers. Therefore, we are revising the proposed fee rates to better match other providers in the area, reducing the gap while keeping affordability and consistency for residents and payers.

The amended fees are listed below:

Description	Current	Proposed
a. Basic Life Support	\$650.00	\$700.00
b. Advanced Life Support 1	\$685.00	\$750.00
c. Advanced Life Support 2	\$770.00	\$850.00
d. Mileage	\$12.00	\$14.00

FISCAL IMPACT:

The adjustment ensures cost recovery while continuing to provide affordable services to residents. No additional budget allocation is required, and implementation will occur within existing operational resources.

ATTACHMENTS

RECOMMENDATION:

Approve and authorize the purchase of the adoption of the revised EMS transport fee schedule.