



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Commission Meeting
MEETING DATE November 21, 2023
SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk
THROUGH Lanelda Gaskins, Town Clerk
SUBJECT: Resolution No. 2023-033

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Code Enforcement Board; and providing for an effective date.

SUMMARY:

Consideration of Resolution No. 2023-033 ratifying the selection, appointments, and term of office of a member of the Code Enforcement Board (CEB); and providing for an effective date.

On October 17, 2023, one (1) member resigned from the Code Enforcement Board which created one (1) vacancy for an unexpired term ending on September 21, 2024.

The Town Clerk's Office received two (2) board applications for Town Commission consideration. The applicant names are as follows:

David Kaufman (Edgewater Townhomes)

Michael Thorson (Ocean Aire Condo)

As set forth in Sec. 2-99, in the Town's code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Division reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. In addition, there were no code violations.

FISCAL IMPACT:

N/A

ATTACHMENTS:

David Kaufman Application, Resume, and vetting form.
Michael Thorson Application, Resume, and vetting form.
Resolution No. 2023-033

RECOMMENDATION:

With the Commission's consideration, Staff recommends the adoption of Resolution No. 2023-033 for one applicant to serve a term as outlined in the resolution.