



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE *4/2/2024*

SUBMITTED BY: Pat Roman, Public Works Director

SUBJECT: Professional Services Agreement with Control Systems Design, Inc. to provide SCADA System Programming for the Water Treatment Plant

SUMMARY:

Control Systems Design, Inc. has provided SCADA System Programming services to the Town since 3/18/20 after being competitively procured through RFP 20-004. It was determined to be advantageous to Water Treatment Plant operation to retain Control Systems Design, Inc. as they implemented the current SCADA system and a new vendor would have to be re-trained on the system's operation.

FISCAL IMPACT:

Dependent on task orders, average annual spend of \$19,250

ATTACHMENTS:

Professional Services Agreement

RECOMMENDATION:

Execute a Professional Services Agreement with Control Systems Design, Inc. to provide SCADA System Programming for the Water Treatment Plant for a term of two years with two one-year renewal options.