

# DRAFT



## TOWN OF HIGHLAND BEACH 2023 MUNICIPAL GENERAL ELECTION MARCH 14, 2023 CANVASSING BOARD MEETING MINUTES

Palm Beach County Supervisor of Elections  
Service Center  
7835 Central Industrial Dr.  
Riviera Beach, Florida

Date: March 10, 2023  
Time: 11:30 AM

---

### **1. CALL TO ORDER**

Town Clerk Gaskins called Canvassing Board Meeting to order at 11:33 AM followed by roll call.

### **2. ROLL CALL**

Town Clerk Lanelda Gaskins, Chairperson  
Commissioner Evalyn David, Canvassing Board Member  
Administrative Support Specialist Jaclyn DeHart, Canvassing Board Member

Also present was the Palm Beach County Supervisor of Elections (SOE) staff members. Members of the public attended the meeting.

### **3. REVIEW PUBLICATION FOR NOTICE OF PUBLIC MEETING**

Town Clerk Gaskins confirmed the publication for the Notice of Public Meeting was posted at Town Hall.

### **4. REVIEW MINUTES OF:**

Pre-Election Canvassing Board Meeting - February 22, 2023  
Logic and Accuracy Test - March 03, 2023

Town Clerk Gaskins confirmed that the February 22, 2023, and March 03, 2023, Minutes were reviewed by the Board.

### **5. RULES OF CONDUCT FOR THE CANVASSING ROOM**

The Canvassing Board members were familiar with the rules of conduct for the canvassing room.

- Phones
- Photography/recordings of any kind
- Standards of Conduct

- Public Inspection Objection Procedures
- Removal Policies for Violations

**6. REVIEW OF DUTIES OF CANVASSING BOARD**

The Canvassing Board members have reviewed the duties of the board.

**7. COMMENCE WITH THE CANVASSING (OPENING, DUPLICATION, TABULATION) OF VOTE-BY-MAIL (VBM) BALLOTS**

The SOE staff members presented two vote-by-mail voter's certificates with signature deficiencies. The Canvassing Board carefully reviewed and compared the signatures on the voter's certification. It was the consensus of the Canvassing Board to provisionally reject the two VBM voter's certifications because of the signature deficiencies. The SOE will send the vote-by-mail signature cure affidavits to the two voters.

**8. OTHER BUSINESS**

Town Clerk Gaskins mentioned the next meeting is Monday, March 13, 2023, at 11:30 A.M.

**9. ADJOURN**

The meeting was adjourned at 11:38 A.M.

**APPROVED:** May 2, 2023 Town Commission Meeting.

ATTEST:

\_\_\_\_\_  
Natasha Moore, Mayor

Transcribed by  
Lanelda Gaskins

\_\_\_\_\_  
Lanelda Gaskins, MMC  
Town Clerk

\_\_\_\_\_  
05/02/2023  
Date