

# DRAFT



## TOWN OF HIGHLAND BEACH 2023 MUNICIPAL GENERAL ELECTION MARCH 14, 2023

### CANVASSING BOARD MEETING MINUTES FOR POST-ELECTION AUDIT

Palm Beach County Supervisor of Elections  
Service Center  
7835 Central Industrial Dr.  
Riviera Beach, Florida

Date: March 23, 2023  
Time: 4:30 PM

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This meeting was held in conjunction with the Palm Beach County Canvassing Board and the City of Delray Beach Canvassing Board meetings.

#### **1. CALL TO ORDER**

Town Clerk Gaskins called the meeting to order at 4:34 p.m. followed by roll call.

#### **2. ROLL CALL**

Commissioner Evalyn David, Canvassing Board Member  
Vice Mayor Natasha Moore, Canvassing Board Member  
Town Clerk Lanelda Gaskins, Chairperson

Also present was the Palm Beach County Canvassing Board Members and Palm Beach County Supervisor of Elections (SOE) Wendy Sartory Link and her staff.

#### **3. REVIEW PUBLICATION FOR THE NOTICE OF PUBLIC MEETING**

The public notice of the meeting was confirmed.

#### **4. REVIEW THE PROCEDURES AND RULES FOR THE 2023 MUNICIPAL AUDIT AND REVIEW DUTIES OF THE CANVASSING BOARD:**

Supervisor Link provided an overview of the audit procedures and the duties of the Canvassing Board during the audit process as defined in Florida Statutes 101.591 and Rule 1S-5.026.

Town Clerk Gaskins directed the Supervisor of Elections team to commence with the 2023 Municipal Election audit, the audit began at 4:42 p.m.

**5. COMMENCE POST-ELECTION AUDIT FOR THE 2023 MUNICIPAL ELECTION**

The manual audit was completed at 5:37 p.m. The Canvassing Board was presented with the results of the 2023 Municipal Election Audit to be reviewed and accepted into the record. Supervisor Link summarized the audit results of 100% accuracy to the public.

**6. OTHER BUSINESS**

None.

**7. ADJOURN**

The meeting was adjourned at 5:43 p.m.

**APPROVED:** May 2, 2023 Town Commission Meeting.

ATTEST:

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Natasha Moore, Mayor

Transcribed by  
Lanelda Gaskins

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Lanelda Gaskins, MMC  
Town Clerk

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05/02/2023  
Date