

DRAFT



TOWN OF HIGHLAND BEACH 2023 MUNICIPAL GENERAL ELECTION MARCH 14, 2023 CANVASSING BOARD MEETING MINUTES

Palm Beach County Supervisor of Elections
Service Center
7835 Central Industrial Dr.
Riviera Beach, Florida

Date: March 13, 2023
Time: 11:30 AM

1. CALL TO ORDER

Town Clerk Gaskins called Canvassing Board Meeting to order at 11:30 AM followed by roll call.

2. ROLL CALL

Town Clerk Lanelda Gaskins, Chairperson
Commissioner Evalyn David, Canvassing Board Member
Administrative Support Specialist Jaclyn DeHart, Canvassing Board Member

Also present was the Palm Beach County Supervisor of Elections (SOE) staff members. Members of the public attended the meeting.

3. REVIEW PUBLICATION FOR NOTICE OF PUBLIC MEETING

Town Clerk Gaskins confirmed the publication for the Notice of Public Meeting was posted at Town Hall and on the Town's website.

4. REVIEW MINUTES OF:

Canvassing Board Meeting March 10, 2023

Town Clerk Gaskins confirmed that the March 10, 2023, Minutes were reviewed by the Board.

5. RULES OF CONDUCT FOR THE CANVASSING ROOM

Town Clerk Gaskins advised that the Board Members were familiar with the rules of conduct for the canvassing room as previously presented at the Pre-Election Canvassing Board Meeting.

- Phones
- Photography/recordings of any kind
- Standards of Conduct

- Public Inspection Objection Procedures
- Removal Policies for Violations

6. REVIEW OF DUTIES OF CANVASSING BOARD

Town Clerk Gaskins advised that the Board Members were familiar with the duties of the canvassing board as previously presented at the Pre-Election Canvassing Board Meeting.

7. COMMENCE WITH THE CANVASSING (OPENING, DUPLICATION, TABULATION) OF VOTE-BY-MAIL (VBM) BALLOTS

The SOE staff members presented two vote-by-mail voter's certificates with signature deficiencies. The Canvassing Board carefully reviewed and compared the signatures on the voter's certification.

It was the consensus of the Canvassing Board to provisionally reject one of the VBM voter's certification because of a signature deficiency, and to accept the other voter's certification. The SOE will send the vote-by-mail signature cure affidavit to the one voter with the signature deficiency.

8. OTHER BUSINESS

None.

9. ADJOURN

The meeting adjourned at 11:37 A.M.

APPROVED: May 2, 2023 Town Commission Meeting.

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

05/02/2023
Date

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