

DRAFT



TOWN OF HIGHLAND BEACH 2023 MUNICIPAL GENERAL ELECTION MARCH 14, 2023

CANVASSING BOARD MEETING MINUTES FOR ELECTION CERTIFICATION AND VOTE-BY MAIL CANVASSING

Palm Beach County Supervisor of Elections
Service Center
7835 Central Industrial Dr.
Riviera Beach, Florida

Date: March 16, 2023
Time: 4:30 PM

1. CALL TO ORDER

Town Clerk Gaskins called the meeting to order at 4:34 p.m. followed by roll call.

2. ROLL CALL

Commissioner Evalyn David, Canvassing Board Member
Vice Mayor Natasha Moore, Canvassing Board Member
Town Clerk Lanelda Gaskins, Chairperson

Also present was the Palm Beach County Supervisor of Elections Wendy Sartory Link and her staff.

3. REVIEW PUBLICATION FOR THE NOTICE OF PUBLIC MEETING

4. APPROVAL OF MINUTES OF:

Pre-Election Canvassing Board Meeting of February 22, 2023
Logic and Accuracy Meeting of March 03, 2023
Canvassing Board Meeting of March 10, 2023
Canvassing Board Meeting of March 13, 2023
Canvassing Board Meeting of March 14, 2023

MOTION: David/Moore – Moved to approve the meeting minutes as presented. The motion passed unanimously.

5. RULES OF CONDUCT FOR THE CANVASSING ROOM

- Phones
- Photography/recordings of any kind
- Standards of Conduct
- Public Inspection Objection Procedures
- Removal Policies for Violations

The Board Members were familiar with the rules of conduct for the canvassing room as previously presented by the County Canvassing Board during prior Canvassing Board Meetings.

6. REVIEW OF DUTIES OF CANVASSING BOARD

The Board Members were familiar with the duties of the canvassing board as previously presented by the County Canvassing Board during a prior Canvassing Board Meeting.

7. COMMENCE WITH THE CANVASSING (OPENING, DUPLICATION, TABULATION) OF VOTE-BY-MAIL BALLOTS

The Canvassing Board was presented with two ballots for signature review.

Throughout this meeting, Town Clerk Gaskins recessed and commenced the meeting as follows:

4:48 p.m. – 5:43 p.m.

5:43 p.m. – 5:43 p.m.

5:59 p.m. – 6:05 p.m.

Upon the completion of tabulation, the Canvassing Board was presented with the results for review and approval.

MOTION: Moore/David – Moved to accept the results and certify the 2023 Uniform Municipal Election. The motion passed and the results were accepted and the election certified.

The Canvassing Board reviewed the election results and confirmed that no race on the ballot were within recount parameters, therefore the recount Logic and Accuracy Test scheduled for Friday, March 17, 2023 was cancelled. Town Clerk Gaskins confirmed that the Town's Charter and/or code had no run-off provisions.

A random audit pull was conducted with the following results:

Race Commissioner – Three-Year Term

The Post Audit is scheduled for Thursday, March 23, 2023 at 4:30 P.M.

8. OTHER BUSINESS

None.

9. ADJOURN

The meeting was adjourned at 6:10 p.m.

APPROVED: May 2, 2023 Town Commission Meeting.

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

05/02/2023

Date