



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

---

**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** December 17, 2024

**SUBMITTED BY:** Town Manager's Office

**SUBJECT:** Continued Discussion of Fiscal Year (FY) 2024-2025 Strategic Priorities Plan Update and 5-Year Capital Improvement Plan

---

## **SUMMARY:**

The Town Commission has reviewed the Strategic Priorities Plan at the November 19 and December 3 regular commission meeting and reviewed the Five-Year Capital Improvement Plan (CIP) at the December 3 regular commission meeting. Based on the discussion and guidance provided at the aforementioned meetings, the Fiscal Year (FY) 2024-2025 Strategic Priorities Plan and Five-Year Capital Improvement Plan Outlook for FY 2024-2029 are attached for review and approval. Also attached is the FY 2024-2025 Strategic Priorities: Ranked Project List for reference.

December 03, 2024: On November 19, the Town Commission reviewed the FY 2024-2025 Strategic Priorities, including the Ranked and Un-Ranked Project List. During the discussion, Commissioners provided feedback on project rankings and directed the Town Manager to prepare an updated list reflecting their guidance. The Town Manager also indicated that the Commission could begin reviewing the 5-Year Capital Improvement Plan at the next meeting.

November 19, 2024: At the beginning of each fiscal year, the Town Commission reviews the Strategic Priorities Plan to discuss the current statuses of projects and initiatives. Enclosed please find the FY 2024-2025 Strategic Priorities Plan including a separate document containing the FY 2024-2025 Strategic Priorities: Ranked and Un-Ranked Project List. During the discussion, the Commission will add any new projects and begin to prioritize the projects for the upcoming year.

---

## **FISCAL IMPACT:**

TBD

---

## **ATTACHMENTS:**

FY 2024-2025 Strategic Priorities Plan

FY 2024-2025 Strategic Priorities: Ranked Project List

Five-Year Capital Improvement Plan Outlook FY 2024-2029

---

**RECOMMENDATION:**

Commission review and discussion.