



# TOWN OF HIGHLAND BEACH

## AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** October 18, 2022

**SUBMITTED BY:** Marshall Labadie, Town Manager

**SUBJECT:** Discussion of process to fill temporary vacancy of Commissioner Seat Expiring March 2024.

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### **SUMMARY:**

Pursuant to Section 99.012(3)(b) of the Florida Statutes, Commissioner Gossett-Seidman was required to submit an irrevocable letter of resignation to run for the open House Seat for District 91. Such letter was properly submitted prior to the deadlines established. The statute also states that the resignation becomes effective no later than the earlier of the following dates: the date the officer would take office, if elected; or the date the officer's successor is required to take office. Therefore, the Highland Beach Commissioner seat expiring March 2024 will be become vacant on 11/9/22 at 12 am.

As this seat will be vacant until the March 14, 2023, election, the Town Commission should discuss and select a process by which interested candidates are vetted and selected to fill this vacancy period. The remaining 12 months of the existing term will be completed by the candidate elected in March 14, 2023.

Below is a list of important dates that may be helpful to the Town Commission as they consider and select an appropriate and transparent process.

### Important Dates:

11/8/22	Election Day
11/9/22 (12am)	District 91 Representative Take Office
11/9/22	Commissioner Seat Expiring March of 24 Open
11/22/22 (12 pm)	HB Candidate Qualification Period Closes
3/14/23	HB Local Election

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Commissioner Gossett-Seidman's seat will become vacant on 11/9/22 (until March 14, 2023); thus, it is critical for the Commissioner to commence its discussion of a process to fill the open Commissioner seat. In 2019, the Town Commission solicited applications from interested residents and then conducted public interviews to fill the then vacant Vice -Mayor seat.

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**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

None

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**RECOMMENDATION:**

Commission Discussion.