



TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

**LIBRARY COMMUNITY ROOM
3618 South Ocean Boulevard
Highland Beach, Florida 33487**

**Date: November 01, 2023
Time: 11:00 AM**

1. CALL TO ORDER

Chairperson Stansfield called the meeting to order at 11:00 A.M.

2. ROLL CALL

Board Member Joshua Davison
Board Member Diane Matthewman
Board Member Christine Viegas
Vice Chairperson Barbara Nestle
Chairperson Nicole Stansfield
Deputy Town Clerk Jaclyn DeHart

ABSENT

Board Member Alan Blumberg
Board Member Kenneth Shriberg

ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

Chairperson Stansfield mentioned that the Board wanted to add an item to the agenda, item 9.C. Board Member Updates.

MOTION: Nestle/Matthewman - Moved to approve the agenda as amended, which passed 5 to 0.

5. PUBLIC COMMENT

Elaine Prentice from Penthouse Towers gave comments on the dune restoration event that was held there and inquired if the Town has an ordinance to regulate dune management.

Francine D'Angelo of Boca Highlands commented on dunes being destroyed during hurricanes and the importance of dune maintenance.

Greg Boan of Russel Dr. made comments about Florida Fish and Wildlife having free volunteer courses.

Joann Ryan, Sea Turtle Permit Holder, provided comments about sea turtles nesting this season in Highland Beach.

6. PRESENTATIONS

A. Educational Presentation by Greg Boan, USCG Auxiliary Marine Safety and Environmental Protection Agency

Chairperson Standfield introduced Greg Boan from USCG Auxiliary Marine Safety and Environmental Protection Agency.

Greg Boan gave a presentation on the decomposition times of common ocean trash items, how plastics in the ocean affect sea animals and the number of animals that are dying due to plastic pollution. He suggested putting recycling bins on the beach next to the bucket trees.

He provided two handouts, and the Board requested they be uploaded to their webpage.

Discussion ensued about beach trash pick-up and separating the plastic from the trash and it was suggested to add information to the Managers Monthly about trash decomposition times.

B. Town Planner Updates

Town Planner Allen mentioned that the Mingle and Jingle event will be held on Dec 7, 2023 at St Lucys church. She has been in contact with the Town Manager about the Board having a table and will communicate that information to the Board when she receives it.

Town Planner Allen gave an update on bucket trees at Delray Sands, their GM said they are going to hold off on getting one as of now. She mentioned that Elanie Prentice's presentation is now on the Board's website and she will take the handouts from today and add it to the Board's website.

Discussion ensued about having a section in the Managers Monthly about decomposition times and picking up plastic on the beach.

Joann Ryan made comments about the positive impact of the bucket trees and requested to have a table or be involved with the Board's table at the Mingle and Jingle event. Town Planner Allen said she would communicate this to the Manager's Office.

7. APPROVAL OF MINUTES

A. August 30, 2023

Motion: Viegas/Matthewman - Moved to approve the August 30, 2023 minutes as presented, which passed unanimously 5 to 0.

8. UNFINISHED BUSINESS

A. None

9. NEW BUSINESS

A. Future Dune Restoration/Management-related events

Chairperson Stansfield introduced the item and invited Board Members to give their ideas and suggestions for future events.

Member Davison suggested creating health reports for each zone of the beach, using the turtle volunteers zoning system. They could focus on trash, plants, dunes, invasive species and publish some type of health report card based on these items.

Town Planner Allen mentioned that the lead coastal engineer said the dune study report is almost completed and will be given to the commission soon and afterwards the Board could use the information provided in that report to create educational handouts.

Joann Ryan mentioned that they do not have a map of their zones because they created them based on where the volunteers walk on the beach, and she will provide that information to the Board.

There was discussion about presenting information from the dune restoration reports through education to the public,

The Board discussed current ordinances in regard to dune management, invasive plants, and code enforcement procedures. Town Planner Allen suggested that they could reach out to other communities/communities and see what they have as it pertains to their dune management ordinances and how they are enforcing this.

Members Matthewman and Vice Chairperson Nestle volunteered to research this focusing on Gulf Stream, Ocean Ridge, Manalapan, Hillsborough Beach, Jupiter Island, and report back at the next meeting.

Town Planner Allen will send the Board information/templates on the procedure for recommendations for ordinance changes.

The Board discussed having a future educational event when more residents are back in Town, and it was mentioned that Elaine Prentice had volunteered to hold another event. Member Viegas volunteered to contact her and relay the dates to Town Planner Allen. The target audience for this will be single family homeowners and condo association contacts.

B. Natural Resources Preservation Advisory 2024 Calendar Year Meeting Dates

The Board discussed the proposed dates and several members said they would be on vacation during August and requested that the meeting date be changed to September. The Deputy Town Clerk said will contact them about that date when it is scheduled.

Motion: Davidson/Viegas – Moved to approve the proposed meeting dates with the exception of the August meeting which passed unanimously 5 to 0.

10. ANNOUNCEMENTS

Chairperson Stansfield read the announcements as follows:

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|-------------------|-----------|--|
| November 07, 2023 | 1:30 P.M. | Town Commission Meeting |
| November 09, 2023 | 9:30 A.M. | Planning Board Regular Meeting |
| November 10, 2023 | | Town Hall closed in observance of Veterans Day |
| November 14, 2023 | 1:00 P.M. | Code Enforcement Board Regular Meeting |

Member Davison left the meeting at 1:01 P.M.

11. ADJOURNMENT

The meeting adjourned at 1:05 P.M.

APPROVED at the February 07, 2024, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

Chairperson Nicole Stansfield

Transcribed by
Jaclyn DeHart

Date: February 07, 2024

Jaclyn DeHart
Deputy Town Clerk

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: