



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting
MEETING DATE: *November 07, 2023*
SUBMITTED BY: Pat Roman, Public Works Director
SUBJECT: Approve Baxter & Woodman Construction Service Agreement Lift Station 3

SUMMARY:

The Florida Department of Environmental Protection, via grant LPA0539, has provided the Town of Highland Beach with funds for the Lift Station No. 3 Rehabilitation project. We are requesting Baxter & Woodman to provide services during construction, part time inspection services, and grant administration assistance.

The Scope of Services consists of the following three (3) tasks:

Task 1 – General Services During Construction

Task 2 – Resident Project Representative (RPR) Services (Part Time)

Task 3 – Grant Administration Assistance

FISCAL IMPACT:

\$89,935; Already Budgeted in Sewer System – Professional Fees

ATTACHMENTS:

Task Order 23 Revised LS# 3 Construction Services Agreement CSA As-Sent 2023-10-18

RECOMMENDATION:

Commission approval.