



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

**LIBRARY COMMUNITY ROOM
3618 S. OCEAN BLVD.
HIGHLAND BEACH, FL**

**Date: September 05, 2023
Time: 1:30 PM**

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Glen Torcivia
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission lead the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: Stern/Goldberg - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Resolution No. 2023-019

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.

Mayor Moore read the title of Item 5.A. She mentioned that Ms. Eve Rosen no longer wanted to be reappointed to this board.

Mr. Todd Weiss, the applicant, provided background information about himself and his interest in joining the Board.

The Town Commission interviewed Mr. Weiss, followed by a motion.

MOTION: David/Goldberg - Moved to approve Resolution No. 2023-019 as amended (appointing Mr. Todd Weiss) to the Board of Adjustment and Appeals Board. The motion passed unanimously 5 to 0.

6. PUBLIC COMMENTS

Mr. Jack Halpern read a letter he had written dated December 12, 2005, regarding the Milani Property and Cultural Resources Assessment.

7. ANNOUNCEMENTS

Mayor Moore read the announcements as follows:

Board Vacancies

Board of Adjustment and Appeals

Two (2) vacancies, all for three-year terms and

One (1) vacancy for an unexpired term ending September 21, 2024

Meetings and Events

September 05, 2023 5:01 P.M.

Town Commission First Public Hearing Budget Meeting

September 19, 2023 1:30 P.M.

Town Commission Meeting

September 21, 2023 9:30 A.M.

Planning Board Regular Meeting

September 21, 2023 5:01 P.M.

Town Commission Special Second Public Hearing Budget Meeting

Board Action Report

None.

8. ORDINANCES

A. None.

9. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.)

A. Approval of Meeting Minutes

August 24, 2023 Town Commission Special Meeting Minutes

MOTION: David/Stern - Moved to approve the Consent Agenda as presented, which passed unanimously 5 to 0.

10. UNFINISHED BUSINESS

A. Fire Rescue Implementation Update

1. Hurricane Preparation Manual Presentation

Mayor Moore read the title of Item 10.A.

Town Manager Labadie mentioned that the project is on schedule and on budget.

Fire Chief Glenn Joseph provided an update on Fire Rescue Implementation as follows:

Recruiting process: They have interviewed 11 applicants for fire captain; they have narrowed it down to 3 applicants that are undergoing background checks. They have 49 applicants for firefighters and 42 applicants passed all the elements. Fifteen driver candidates passed the elements. They are starting to rank the candidates for firefighter drivers and firefighter-paramedics to hopefully schedule interviews starting at the end of September.

He attended the kickoff meeting today for the locution system.

Assistant Fire Chief Matthew Welhalf commented on the Town's new Hurricane Preparation Manual. He spoke about the process of getting the letter and Hurricane Preparation Manual to the community and is putting together a plan for ongoing resident communication.

Mayor Moore suggested printing out the manual. She also inquired about best practices for evacuation. Commissioner David talked about her best practices during hurricane season. There were conversations about meeting with condominium boards and managers. It was suggested that condo buildings should hand out the Hurricane Preparation Manual to their residents.

B. Florida Department of Transportation (FDOT) RRR Project Update

Mayor Moore read the title of Item 10.B. Town Manager Labadie mentioned that there were no new updates on this matter.

C. Building Department Recertification Program Update

Mayor Moore read the title of Item 10.C.

Building Official Jeffrey Remas provided an update on the Building Department Recertification Program.

11. NEW BUSINESS

A. Development Application No. 23-0003 / Le Sanctuaire Condominium Association, Inc.

Consideration of an application for a major modification to an existing building, as provided in section 30-39 of the Town code of ordinances, including but not limited to changes to the exterior façade and balconies for the property located at 3425 South Ocean Boulevard by Mark Rothenberg of Ellemar Enterprises, LLC.

Mayor Moore read the title of Item 11.A. She asked the Town Commission if they had any ex parte communications, and there were none.

Town Clerk, Lanelda Gaskins, swore in those giving testimony.

Town Planner Allen provided a PowerPoint Presentation of Development Application No. 23-0003.

Mayor Moore opened the public hearing.

Chris Viegas commented that she was trying to get some sea oats and asked Mark Rothenberg if he would be willing to speak with Town Planner Allen or others regarding this matter.

Mark Rothenberg mentioned that he was open to listening about sea oats.

Hearing no further comments from the public, Mayor Moore closed public comments.

MOTION: David/Peters - Moved to approve Development Application No. 23-0003 as presented. Upon roll call: Commissioner David (Yes); Commissioner Peters (Yes); Commissioner Goldberg (Yes); Vice Mayor Stern (Yes); and Mayor Moore (Yes). The motion passed 5 to 0.

B. Consideration of a request for a Town of Highland Beach Right-of-Way (ROW) permit for the property located at 4005 S Ocean Boulevard.

Mayor Moore read the title of Item 11.B. Building Official Remas presented this item.

MOTION: David/Goldberg - Moved to approve the Right-of-Way permit for the property located at 4005 S. Ocean Boulevard, which passed unanimously 5 to 0.

C. Resolution No. 2023-024

A Resolution of the Town Commission of the Town of Highland Beach Florida, adopting Fiscal Year 2023-2024 Schedule of Fees which establishes reasonable fees for town services and other charges; providing for conflicts; and providing an effective date.

Mayor Moore read the title of Resolution No. 2023-024.

There was a suggestion to add "per month/unit" to Section VIII. b.) Multi-family curbside (4 units or less) and c.) Multi-family curbside (more than 4 units) to Exhibit C.

MOTION: David/Goldberg - Moved to approve Resolution No. 2023-024 as amended. Upon roll call: Commissioner David (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); Vice Mayor Stern (Yes); and Mayor Moore (Yes). The motion passed 5 to 0.

D. Discussion on past charter amendments and upcoming referendum questions.

1. Town Attorney Memorandum regarding Canvassing Board

Town Attorney Torcivia spoke about the Canvassing Board.

The Town Commission discussed several topics and suggested referendum questions as follows:

1. Increase the Spending Limitation
2. Canvassing Board
3. Capital Projects - Sewer Lining
4. Rehabilitation of the old Fire Station
5. Town Commission Salary Increase

Town Manager Labadie and Town Attorney Torcivia will prepare referendum language for Town Commission to discuss at the September 19, 2023 meeting.

Mayor Moore opened public comments.

Mr. Jack Halpern commented on the referendum questions. He asked Mayor Moore to request a copy of the 2005 archaeological report and the public hearing in reference to Milani Park.

Ms. Veigas talked about the referendum questions in regard to the number of questions on the ballot.

Mr. Jason Chudnofsky mentioned that he has interviewed roughly 120 residents and has received positive feedback from the community about the positive changes in the community.

12. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg agreed that the Town of Highland Beach is extraordinary, and the work the Town has done is adding to the enjoyment of residents' lives.

Commissioner Donald Peters thanked Jason Chudnofsky for being on the Planning Board. He attended the Natural Resource Preservation Board Meeting last week and thanked everyone on Boards for donating their time.

Commissioner Evalyn David mentioned that everything she does is for the benefit of the Town, and she has seen many improvements in the Town.

Vice Mayor David Stern thanked the residents for their public comments.

Mayor Natasha Moore thanked the residents for their public comments and mentioned that it helps with engagement. She and Town Manager Labadie have a meeting with Palm Beach County Commissioner Marci Woodward tomorrow to talk about Milani Park.

13. TOWN ATTORNEY'S REPORT

Town Attorney Torcivia had nothing to report.

14. TOWN MANAGER'S REPORT

Town Manager Labadie mentioned that the budget will get better after next year once the Town has its own fire department and that the Town will no longer be paying for two departments at once. The March election will be held on Town Hall property, but parking will be limited. He is working on a plan with the Town Clerk for parking and it will be presented to the Town Commission at a future meeting. He encouraged residents to vote by mail or do early voting.

Mayor Moore suggested pushing out early voting information to residents and encouraged residents to vote early.

15. ADJOURNMENT

The meeting adjourned at 3:33 P.M.

APPROVED: September 19, 2023 Town Commission Meeting.

ATTEST:

Natasha Moore, Mayor

Transcribed by
Jaclyn DeHart and Lanelda Gaskins

Lanelda Gaskins, MMC
Town Clerk

09/19/2023

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.