

DRAFT



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS
3614 S. OCEAN BLVD., HIGHLAND BEACH, FL

Date: June 03, 2025
Time: 1:30 PM

1. CALL TO ORDER

Vice Mayor Stern called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Jason Chudnofsky
Commissioner Judith Goldberg
Commissioner Donald Peters
Vice Mayor David Stern
Town Manager Marshall Labadie
Town Attorney Leonard Rubin
Town Clerk Lanelda Gaskins

ABSENT
Mayor Natasha Moore

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. INVOCATION

None.

5. APPROVAL OF THE AGENDA

MOTION: Goldberg/Peters - A motion was made and seconded to approve the Consent Agenda as presented, which passed unanimously 4 to 0.

6. PRESENTATIONS / PROCLAMATIONS

A. Palm Beach County Commission on Ethics Presentaton by Rhonda Giger, Esquire, General Counsel

Rhonda Giger, General Counsel with the Palm Beach County Commission on Ethic, was present to answer questions. She noted it was the Palm Beach County Commission on Ethics 15th anniversary; the agency has jurisdiction over every

municipality in the county as well as all county officials and employees. The agency emphasizes training and being available for questions. The agency also wants to work collaboratively with everybody, to reward people for asking first. The agency's motto is to "Act First, Ask Later."

Vice Mayor Stern opened the item for public comments.

Mr. Timothy Routolo provided comments.

B. 2025 Hurricane Preparedness Presentation by Fire Chief Glenn Joseph

Fire Chief Joseph reminded everyone about hurricane season.

Community Risk Reduction/Assistant Fire Chief Welhaf provided an update of the town's Hurricane Preparation Manual 2025, noting the National Oceanic and Atmospheric Administration (NOAA) predictions; the National Hurricane Center in Coral Gables, Florida predicts storm movements 72 hours in advance and usually gives 72 hours' notice for hurricane watch and 36 hours' notice for hurricane warning. The town will evaluate for a category 2 hurricane or stronger. The Hurricane Preparation Manual 2025 will be posted on the Town's website and emailed the subscribers.

The Fire Rescue Department and essential staff are prepared for the hurricane season. The Palm Beach County Emergency Operations Center runs the shelter program in the county and requires pre-registration for high level care (special needs shelter).

Ask the Condominium Managers to provide the Fire Rescue Department with a list of residents who want to stay in the home and not evacuate before a hurricane. Also emphasize the Condominium Managers about removal of the electric vehicles.

7. PUBLIC COMMENTS (Public Comments will be limited to five (5) minutes per speaker.)

Timothy Rutolou provided comments.

8. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

None.

9. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Building Department Recertification Program Update

Katerina Jaddaoui, Administrative Assistant/Permit Technician, provided an update on the Milestone Recertification Program.

B. Florida Department of Transportation (FDOT) RRR Project Update

There was a discussion regarding drainage improvement, the walk path, whether bike riders are permitted on the walk path, and shared use of the walk path. Town Manager Labadie talked about the non-motorized shared use pathways. He explained that the pathways are not built to a standard to be divided into lanes. Additional concerns were raised bicycles and electric bikes on the walk path, the safety of hearing impaired residents on the path, the design of the turn lane at Linton Blvd., the need for smooth transitions at driveways, and the projected timeline for completing the road construction.

- 10. CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approval of Meeting Minutes

March 04, 2025 Town Commission Meeting Minutes

May 06, 2025 Town Commission Meeting Minutes

B. Resolution No. 2025-014

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Planning Board; and providing for an effective date.

Vice Mayor Stern opened public comments. Hearing none, he closed public comments.

MOTION: Goldberg/Peters - A motion was made and seconded to approve the Consent Agenda, which passed unanimously 4 to 0.

- 11. NEW BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Approve and authorize the Mayor to execute an agreement with the Hinterland Group, Inc. in an amount not to exceed \$100,000 for utility construction and repair services on an as-needed basis, pursuant to and Invitation to Bid issued by Loxahatchee River Environmental Control District (ITB No. 24-001-00131).

Vice Mayor Stern read the title followed by Public Works Director Roman presenting this item.

Vice Mayor Stern opened the item for comments. There were no public comments.

MOTION: Goldberg/Peters - A motion was made and seconded to approve the agreement with Hinterland Group, Inc., which passed unanimously 4 to 0.

- B. Approve and authorize the Mayor to execute an agreement with the G3 Contracting, Inc. d/b/a Industry Standard in an amount not to exceed \$100,000 for utility installation and repair services on an as-needed basis, pursuant to a Request for Proposals issued by Indian River County (No. 2025005).**

Vice Mayor Stern read the title followed by Public Works Director Roman presenting this item.

Vice Mayor Stern opened the item for comments. There were no public comments.

MOTION: Goldberg/Peters - A motion was made and seconded to approve the agreement with G3 Contracting, Inc., which passed unanimously 4 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner Jason Chudnofsky inquired about the possibility of bypassing the bid process in the future. Public Works Director Roman responded by explaining that the bidding process was done for the Hinterland Group, Inc. project. The Town utilized a piggyback contract from another agency that had already undergone a thorough bidding process. He commented about the advisory board vacancies and recruitment.

Commissioner Judith M. Goldberg commended Mr. David Axelrod for his service on numerous town advisory boards and thanked him for his service. She noted that she would be interested to hear how the Special Magistrate is working out for code enforcement at a future meeting.

Commissioner Donald Peters echoed Commissioner Goldberg regarding Mr. David Axelrod's service on numerous town advisory boards. He reminded everyone that it was turtle season and lights down. He gave kudos to Joanne Ryan, Turtle Permit Holder, and the Highland Beach Sea Turtle Team.

Vice Mayor David Stern had no comments.

13. TOWN MANAGER'S REPORT

The Town Manager began his report by commending the Fire Department B-Shift for their continued dedication to the Town, highlighting a recent letter of appreciation from the property manager of the Townhouses of Highland Beach. The letter recognized the department's prompt response and assistance with a water leak caused by a broken pipe. He mentioned that he had emailed the estimated values

Town Attorney Rubin had nothing to report.

Vice Mayor Stern read the announcement as follows:

Code Enforcement Board	One (1) vacancy for a three-year term
Natural Resources Preservation Advisory Board	One (1) vacancy for a three-year term
Planning Board	One (1) vacancy for a three-year term

June 10, 2025	1:30 P.M.	Special Magistrate Hearing
June 12, 2025	9:30 A.M.	Planning Board Regular Meeting
June 17, 2025	1:30 P.M.	Town Commission Meeting
June 19, 2025	Town Hall Closed in observance of Juneteenth	
June 24, 2025	11:00 A.M.	Financial Advisory Board Regular Meeting

None.

16. ADJOURNMENT

The meeting was adjourned at 2:18 P.M.

APPROVED: June 17, 2025, Town Commission Meeting.

Signed Minutes on file in the
Town Clerk's Office

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

06/17/2025

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.