



## TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: November 03, 2021  
Time: 1:00 PM

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### 1. CALL TO ORDER

Chairperson Parks called the meeting to order at 1:02 P.M.

### 2. PRESENT UPON ROLL CALL

Member Margarita Chappellear  
Member Virginia Egan-Eastwood  
Member Diane Matthewman  
Member Nicole Stansfield  
Vice Chairperson Nievécita Maraj  
Chairperson Steven Parks  
Administrative Support Specialist Ganelle Thompson

### ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

### ABSENT

Member Leonard Brenner

### 3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance.

### 4. APPROVAL OF THE AGENDA

**MOTION:** Chappellear/Matthewman - Moved to approve the agenda as presented.

**The motion passed unanimously on a 6 to 0 vote.**

### 5. PUBLIC COMMENT

There were no preregistered public comments.

**6. PRESENTATIONS** (Item 8A was discussed in this section.)

**Update on the August 11, 2021 Board recommendations to the Town Commission**

Town Planner Allen presented this item. She provided the Board with an update on the Town Commissions responses to their August 11, 2021 recommendations as follows:

- Town Commission asked the NRPAB members to make calls to Homeowners Associations (HOA) to obtain feedback so the Town Commission can make their decision regarding additional beach bucket trees.
- Town Commission plans to invite the two beach raking vendors to the December 7, 2021, Town Commission meeting and requested the Natural Resources Preservation Advisory Board Members attend.
- The Town is contracted with Bartlett Tree Experts, who assessed the Palm Trees situated in the right-of-way along State Road A1A and concluded a salt issue.
- Vice Chairperson Maraj's article was published in the October issue of the Manager's Minutes.
- Town Planner Allen spoke with Public Works Director Pat Roman about adding lower pegs on the beach bucket trees.

Chairperson Parks welcomed Nicole Stanfield to the Natural Resources Preservation Advisory Board.

Board discussion followed, and Member Stansfield volunteered to contact the HOA in Highland Beach with inquiries about the progression and usage of the bucket trees.

Member Maraj also inquired about adding information to the Natural Resources Preservation Advisory Board webpage regarding the disposal of plastic bags.

**7. APPROVAL OF MINUTES**

**A. August 11, 2021 Minutes** (This item was discussed after Item 6A.)

**MOTION:** Chappellear/Eastwood-Egan - Moved to approve the August 11, 2021 meeting minutes as presented.

**The motion passed unanimously on a 6 to 0 vote.**

**8. UNFINISHED BUSINESS**

**A. Update on the August 11, 2021 Board recommendations to the Town Commission** (This item was discussed during 6A)

**B. Board Members update on assigned task.**

Chairperson Parks presented this item and asked each member to update on their assigned task from the August 11, 2021 Board meeting.

Member Matthewman provided an update and stated that it is the Towns responsibility for the fertilization of the palm trees on State Road A1A and the beach and dunes. She also provided comments as it relates to the removal of nuisance species.

Member Chapplelear presented a PowerPoint presentation about a boat speed reduction plan for Highland Beach. She covered various topics, including the recent fatal boating accident on Bel Air Dr. in Highland Beach. She also discussed an operator's responsibility for their wakes, traffic congestion, blind corners; she also explained that in addition to reducing the speeding boats, she also wants to draw attention to the Manatees' safety and preservation of the mangroves.

Town Planner Allen provided information about the Towns Plans of a marine patrol unit. Vice Chairperson Maraj exited the meeting at 2:02 P.M.

**MOTION:** Parks/ Chapplelear - To emphasize the consideration of a marine patrol vessel or boat and implement a program that would protect manatee populations and mangrove populations by slowing down traffic on the Intracoastal.

**The motion passed unanimously on a 5 to 0 vote.**

**9. NEW BUSINESS**

**A. Discussion of miscellaneous Board projects regarding the survey of beaches.**

Town Planner Allen presented this item.

Chairperson Parks provided information about the lack of an erosion control line in Highland Beach, dune restoration, and beach preservation.

Members Matthewman and Stansfield both volunteered to contact local municipalities to find out about their processes regarding beach raking.

**MOTION:** Parks/Chapplelear - To have the code compliance officer evaluate the beach to know what should and should not be done on the beach.

Member Stansfield exited the meeting at 3:22 P.M.

**B. Discussion on dune management and restoration project.**

Town Planner Allen presented this item.

Chairperson Parks asked for a volunteer to do research on dune restoration.

Member Chapplelear volunteered stating that she would look into dune restoration.

**C. Consideration of the Natural Resources Preservation Advisory Board 2022 calendar year meeting dates**

**MOTION:** Chapplelear/Eastwood-Egan Moved to approve the calendar year 2022 meeting schedule as presented.

**The motion passed unanimously on a 4 to 0 vote.**

**10. ANNOUNCEMENTS**

Chairperson Parks read the announcements as follows:

A. November 09, 2021 - 1:30 P.M. Town Commission Meeting

November 10, 2021 - 9:30 A.M. Planning Board Regular Meeting

November 11, 2021 - Town Hall Closed in observance of Veterans Day

November 16, 2021 - 1:30 P.M. Town Commission Meeting

## 11. ADJOURNMENT

Chairperson Parks adjourned the meeting at 3:30 P.M.

**APPROVED** at the November 03, 2021, Natural Resources Preservation Advisory Board Meeting.

ATTEST:

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Steven Parks, Chairperson

Transcribed by Ganelle Thompson  
Administrative Support Specialist

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Ganelle Thompson,  
Administrative Support Specialist

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Date

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