



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** *April 7<sup>th</sup>, 2026*

**SUBMITTED BY:** Glenn Joseph, Fire Chief

**SUBJECT:** Approve and authorize the Mayor to execute the EMS Grant Funds Agreement between the Town of Highland Beach and Palm Beach County, allowing the Town to participate in the County's Emergency Medical Services (EMS) Grant Program.

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## **SUMMARY:**

The Florida Department of Health (DOH), through its Emergency Medical Services (EMS) Program, distributes funds from the EMS Trust Fund to counties throughout the State of Florida to improve and expand pre-hospital emergency medical services. Pursuant to Section 401.113, Florida Statutes, Palm Beach County receives a portion of these funds and may distribute them to licensed municipal EMS providers within the county.

Palm Beach County has implemented a five-year EMS Grant Funds Agreement that allows participating municipalities to apply for reimbursement for approved EMS-related purchases, including equipment, medications, supplies, and training. This agreement establishes the terms and conditions under which municipal EMS providers may submit grant requests and receive reimbursement for eligible purchases that support and enhance pre-hospital emergency medical services.

The five-year agreement is intended to streamline the grant process by eliminating the need for annual contract approvals for individual equipment purchases and allowing municipalities to participate in the program through a single long-term agreement.

By entering into this agreement, the Town of Highland Beach Fire Rescue Department will be eligible to participate in the EMS Grant Program and submit requests for reimbursement for approved EMS equipment and training that support operational readiness and service delivery. Once the agreement is executed, the Town may submit grant requests during the application periods established by Palm Beach County. If approved, the Town will be reimbursed for eligible purchases upon submission of required documentation.

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**FISCAL IMPACT:**

Participation in this agreement does not require any upfront funding from the Town. The program provides reimbursement for approved EMS-related purchases, subject to the availability of grant funds and approval by Palm Beach County.

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**ATTACHMENTS:**

EMS Grant Funds Agreement between Palm Beach County and the Town of Highland Beach.

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**RECOMMENDATION:**

Approve the EMS Grant Funds Agreement as presented and authorize the Mayor to execute the Agreement.