

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, ORDERING A JOINT GENERAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS FOR WARD 1, PLACE 1; WARD 2, PLACE 1; WARD 3, PLACE 1; AND AT-LARGE; DESIGNATING POLLING LOCATIONS; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW; AUTHORIZING EXECUTION OF ELECTION SERVICES CONTRACT, AND ESTABLISHING EARLY VOTING AND ELECTION DAY VOTE CENTERS AND DATES/TIMES OF OPERATION.

WHEREAS, the terms for Council Members in Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large expire May of 2023, resulting in the need to order a General Election to elect one (1) person for each position in accordance with the City Charter and Election Code; and

WHEREAS, the Texas Constitution, the Texas Election Code, and the City Charter are applicable to said General Election and in order to comply with applicable laws, an ordinance is required to order the election and establish procedures consistent with the Constitution, the Code, and the Charter; and

WHEREAS, the election will be held jointly with McLennan County and other entities on May 6, 2023, to provide a convenient and cost-saving election to the voters in their respective jurisdictions;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS THAT:

Section 1. An election is hereby ORDERED to be held on May 6, 2023, for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for City Council Members in Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large. The Election will be conducted in accordance with the Texas Election Code and the Election Services Contract by and between McLennan County and other governmental entities. The first day to file an application for place on the ballot with the City Secretary was Wednesday, January 18, 2023, at 8:00 AM, with the last day for filing being Friday, February 17, 2023, at 5:00 PM, in accordance with Election Codes Sections 143.006 and 143.007.

Section 2. The Mayor is hereby directed to issue the Order of General Election attached as **Exhibit “A”** as required by the Texas Election Code in the form provided by the McLennan County Election Administrator.

Section 3. The General Election will be administered by the McLennan County Election Administrator pursuant to a joint election agreement and a contract for Election Services. For the purpose of this election, all election officials shall be appointed and designated in accordance with the provisions of the election services contract. The Elections Administrator will serve as Early

Voting Clerk. The City Manager is hereby authorized to execute a Contract for Election Services with the McLennan County Elections Administrator.

Section 4. McLennan County will execute Joint Election Services Contract and Agreements with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, and McLennan Community College.

Section 5. The locations of Early Voting Sites and information on dates/hours of operations, as provided for by the Joint Election Agreement, are as follows:

EARLY VOTING SITES

McLennan County Elections Administration Office (Main Early Voting Site)

Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center

106 W. Lyndale Avenue
Robinson, TX 76706

Waco Multi-Purpose Community Center

1020 Elm Avenue
Waco, TX 76704

West Waco Library

5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library

200 Patriot Court
Hewitt, TX 76643

Applications for ballot by mail shall be received and processed by the McLennan County Elections Administrator, P.O. Box 2450, Waco, Texas 76703-2450. Applications for ballots must be received no later than the close of business on April 25, 2023.

Early Voting for the General Election shall begin Monday, April 24, 2023, and end Tuesday, May 2, 2023. The dates and hours designated for early voting by personal appearance at the early voting locations shall be set forth below and are also listed on the Order of General Election attached as **Exhibit "A"**:

Dates	Hours
Monday, April 24 thru Friday, April 28, 2023	8:00 AM – 5:00 PM
Saturday, April 29, 2023	7:00 AM – 7:00 PM
Monday, May 1 thru Tuesday, May 2, 2023	7:00 AM – 7:00 PM

For purposes of processing ballots cast in early voting, the election officers for the early voting ballot board for this election shall be appointed and designated in accordance with the provisions of the election services contract.

Section 6. On Election Day, the polls shall be open from 7:00 AM to 7:00 PM. Election Day Vote Centers are listed on **Exhibit “B”**.

Section 7. Voting on the date of the Election and early voting shall be by the use of a lawfully approved voting system. The preparation of the voting equipment to be used in connection with such voting system and the official ballots for the Election shall conform to the Texas Election Code (“Code”), as amended. The specific voting machines to be used shall be provided by McLennan County in accordance with the Contract for Elections Services with the McLennan County Elections Administrator.

Section 8. Notice of the elections hereby ordered shall be given in accordance with Texas state law. The City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be published and/or posted in connection with the conduct of these elections.

PASSED and APPROVED this 6th day of February 2023.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney

EXHIBIT “A”

ORDER OF GENERAL ELECTION (ORDEN DE LA ELECCIÓN GENERAL)

An election is hereby ordered to be held on May 6, 2023, for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for four (4) City Council Members (Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1; and At-Large) for the City of Hewitt.

(Por la presente se ordena que se llevará a cabo una elección el 6 de mayo de 2023, para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para cuatro (4) miembros del ayuntamiento (distrito electoral 1, lugar número 1; distrito electoral 2, lugar número 1; distrito electoral 3, lugar número 1, y en general) para la ciudad de Hewitt.)

The execution of a Joint Election Agreement with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, and McLennan Community College is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, y McLennan Community College se autoriza y aprueba.)

LOCATION(S) OF POLLING PLACES (DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)

**See attached List
(Véase la lista adjunta)**

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:
(Lugares de votación adelantada)**

McLennan County Elections Administration Office (Main Early Voting Site)

Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706
Waco Multi-Purpose Community Center

1020 Elm Avenue
Waco, TX 76704

West Waco Library
5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 24, 2023 (24 de abril de 2023)	8:00 AM - 5:00 PM
Tuesday (martes)	April 25, 2023 (25 de abril de 2023)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 26, 2023 (26 de abril de 2023)	8:00 AM - 5:00 PM
Thursday (jueves)	April 27, 2023 (27 de abril de 2023)	8:00 AM - 5:00 PM
Friday (viernes)	April 28, 2023 (28 de abril de 2023)	8:00 AM - 5:00 PM
Saturday (sabado)	April 29, 2023 (29 de abril de 2023)	7:00 AM - 7:00 PM
Monday (lunes)	May 1, 2023 (1 de mayo de 2023)	7:00 AM - 7:00 PM
Tuesday (martes)	May 2, 2023 (2 de mayo de 2023)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

McLennan County Elections Administration
Mailing Address: P.O. Box 2450 Waco, Texas 76703-2450
Physical Address: 214 N. 4th Street, Suite 300 Waco, Texas 76701
Fax: (254) 757-5041
Phone: (254) 757-5043
ballotbymail@co.mclennan.tx.us
www.mclennanvotes.com

Applications for ballot by mail must be received no later than the close of business on April 25, 2023:

(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 25 de abril 2023:)

Issued this the _____ day of _____, 2023.
(Emitada el día _____ de _____ 2023.)

Mayor, City of Hewitt
(alcalde, ciudad de Hewitt)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

EXHIBIT “B”

MAY 6, 2023 ELECTION DAY VOTE CENTERS

(6 de mayo de 2023 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15 th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9 th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
Grace Church	4610 Bosque Boulevard, Waco
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1 st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Holy Spirit Episcopal Church	1624 Wooded Acres Drive, Waco
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19 th Street, Waco
Moody First United Methodist Church	500 6 th Street, Moody
Riesel ISD Urbantke Gymnasium	702 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18 th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center (Windsor Ave. Parking)	2415 Cumberland Avenue, Waco
The Venue at First Woodway Baptist Church	110 Ritchie Road, Woodway
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Waco Library	5301 Bosque Blvd., Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway