



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 3, 2022

AGENDA ITEM #: 10

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action regarding the recommendation of the selection committee for Engineering Services regarding the City of Hewitt's American Rescue Act funds.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City through Grantworks initially advertised for Engineering Services on October 22, 2021, with a submission deadline of November 2, 2021. The City only received two proposals. Therefore, the committee met and discussed the necessity to perform its due diligence; we needed to evaluate three proposals.

Therefore, we readvertised on November 17, 2021, with a submission deadline of December 15, 2021. This time the committee received three proposals for consideration. The committee evaluated the submissions individually and met on December 28, 2021, to combine the scoring for recommendation to City Council.

The categories evaluated included Experience, Work Performance, and Capacity to Perform. As a result, the committee recommends City Council engage the services of Walker Partners, LLC to provide engineering services for the City of Hewitt's American Rescue Plan Act funds and project.

FISCAL IMPACT:

Amount Budgeted – \$1,800,000

Line Item in Budget – FY '21-'22 Budget

SUGGESTED MOTION:

I move to approve the recommendation of the selection committee and authorize the City Manager to execute all documents to engage the services of Walker Partners, LLC.

ATTACHMENTS: