



DEPARTMENT  
SPOTLIGHT

UTILITIES

BILLING  
&  
MAINTENANCE





**KEVIN  
REINKE**

**UTILITIES  
DIRECTOR**

**HIRE DATE**

**7/8/1996**



**KIM  
DUNCAN**

**UTILITY BILLING  
SUPERVISOR**

**HIRE DATE**

**11/15/2015**





TOCCARA  
KEATON

CUSTOMER  
SERVICE  
SPECIALIST

HIRE DATE

4/24/2019



**KAREN  
SEXTON**

**UTILITY  
ANALYST**

**HIRE DATE**

**3/29/2004**





**RYAN  
BELL**

**UTILITIES  
OPERATIONS  
MANAGER**

**HIRE DATE**

**1/3/2008**



**DALE  
WINDER**

**EQUIPMENT  
OPERATOR**

**HIRE DATE**

**9/18/2006**





**CODY  
HOLT**

**EQUIPMENT  
OPERATOR**

**HIRE DATE**

**8/13/2018**



**EDDIE  
STENCE**

**EQUIPMENT  
OPERATOR**

**HIRE DATE**

**8/29/2019**





**CARTER  
HENDERSON**

**FIELD ASSISTANT**

**HIRE DATE**

**12/20/2021**



**CLINTON  
LEDERER**

**FIELD ASSISTANT**

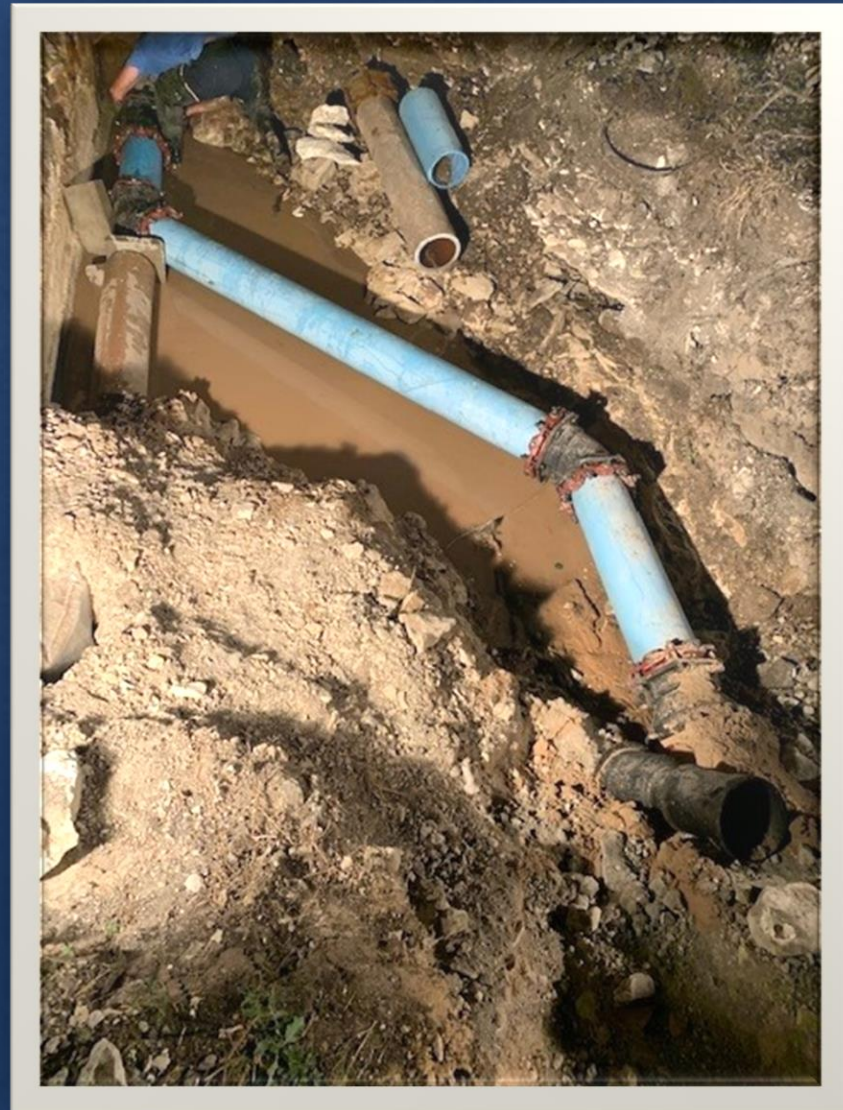
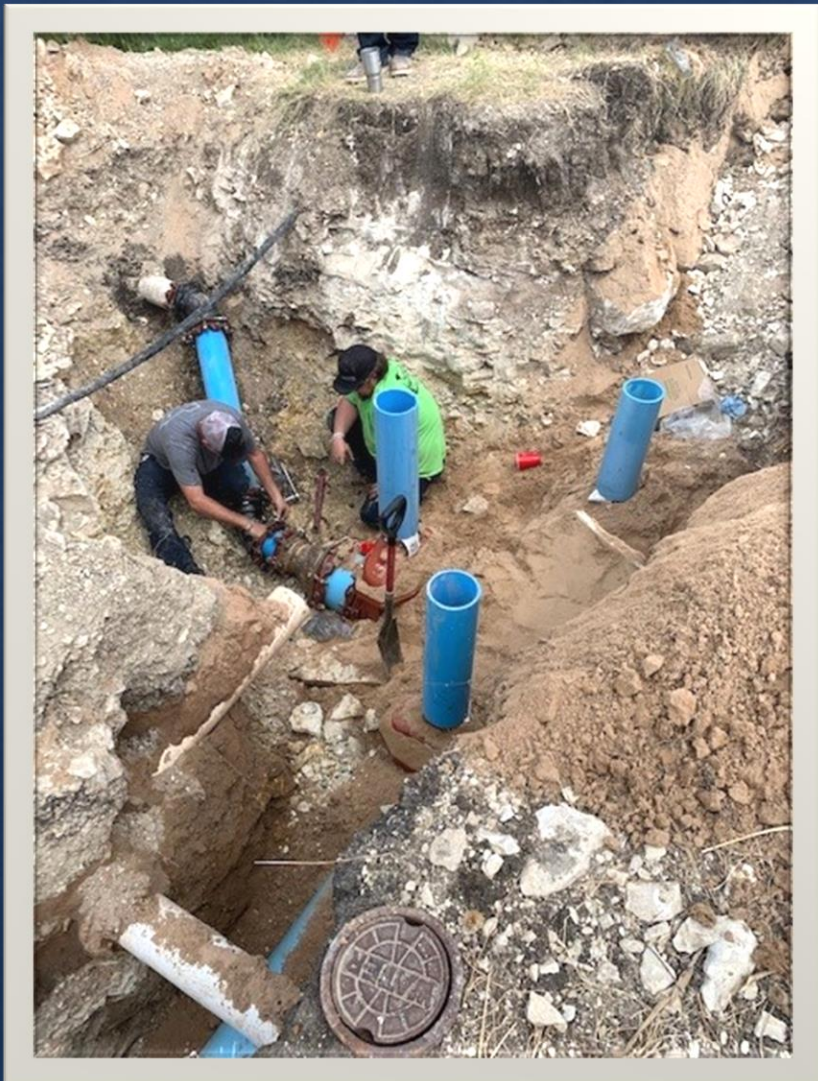
**HIRE DATE**

**5/23/2022**





# ROSA'S WATER LINE UPGRADE





# UTILITY BILLING

MONTHLY UTILITY BILLING  
PAST DUE NOTICES  
INCOMING PAYMENTS  
REPORTS

# UTILITY MAINTENANCE

DAILY STATION CHECKS  
LEAKS  
SEWER BACKUP  
SETTING NEW METERS

## WORK ORDERS

10/01/2021 TO 9/30/2022

WO Code	Description	Completed	Outstanding	New
AH	After Hours	127	0	0
BR	Bin Replacement	508	0	0
C	Connect Order	1,134	1	0
CO	Change Out Meter	22	1	0
COM	Change Out MIU	266	0	0
COR	Change Out Register	4	0	0
D	Disconnect Order	1,120	0	0
DN	DISCONNECT-NONPAY	35	0	0
EXT	Extension/Payout follow up	113	2	0
GR	Get Read	33	1	0
LL	Line Locate	186	0	0
MC	Meter Check	249	0	0
REC	Reconnect Service	830	1	0
RR	Re-Read Meter	4	0	0
S	Service Order	178	0	1
SM	Set Meter	120	0	0
SW	Sewer Check	2	0	0
WR	Water Restriction Notice	79	0	0
Report Total:		5,010	6	1