CITY COUNCIL WORKSHOP/REGULAR MEETING

November 01, 2021 at 7:00 PM

Hewitt Public Safety Facility - Training Room, 100 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3
Michael S. Bancale, Mayor Pro Tem, At-Large **– Charlie Turner**, Council Member, Ward 1
Wilbert Wachtendorf, Council Member, Ward 1 **– Bill Fuller**, Council Member, Ward 2
Bob Potter, Council Member, Ward 2 **– Erica Bruce**, Council Member, Ward 3

PRESENT
Mayor Steve Fortenberry
Mayor Pro Tem Michael Bancale
Council Member Charles D. Turner
Council Member Bob Potter
Council Member Wilbert Wachtendorf
Council Member Dr. Erica Bruce

ABSENT
Council Member Bill Fuller

The meeting was streamed live on the city's Facebook page at www.facebook.com/CityofHewitt/.

WORKSHOP MEETING – 6:00 PM

Mayor Steve Fortenberry convened the Workshop Meeting to order at 6:00 PM and noted that all members of the Council were present with the exception of Council Member Bill Fuller.

1. BRIEFING AND DISCUSSION CONCERNING REVISED EMPLOYEE HANDBOOK. City Manager Bo Thomas prefaced the discussion by informing Council that the draft Employee Handbook was extensively reviewed by Human Resources, City Attorney Mike Dixon, and Assistant City Attorney Amy Thomas who was present in the absence of Mr. Dixon. He noted changes made by Ms. Thomas were made in RED, the BLUE designated changes recommended by Human Resources, and the PURPLE denoted changes made by Mr. Dixon. Human Resource Manager Jessica Higgins presented the proposed changes through Chapter 7. The remainder of the changes were to be presented at the next Council meeting on November 15, 2021.

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ADJOURNMENT

MOTION: Council Member Turner to adjourn the Workshop at 6:51 PM.
SECOND: Council Member Bruce
AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: Fuller
MOTION PASSED.

REGULAR MEETING – 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM and noted all Council Members were in attendance, except for Council Member Bill Fuller.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. [Note: Prior to the meeting, the citizen must complete a "Public Comment Form" and present it to the City Secretary.]

Mayor Steve Fortenberry inquired if anyone had requested to address the Council. City Secretary Lydia Lopez noted no one submitted any public comment forms. No one appeared.

REGULAR AGENDA

1. **APPROVAL OF MINUTES OF THE REGULAR MEETING OF OCTOBER 18, 2021.**
   MOTION: Council Member Turner moved approval of the meeting minutes as presented but to allow for corrections.
   SECOND: Council Member Potter
   AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
   NAYES: None
   ABSENT: Fuller
   MOTION PASSED.

2. **DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF AN AUDIT FIRM FOR THE FISCAL YEAR ENDING SEPTEMBER 2022 THRU 2024 WITH THE OPTION OF AUDITING FOR THE NEXT TWO SUBSEQUENT FISCAL YEARS.**
   City Manager Bo Thomas presented a summary of the proposals received.
   MOTION: Council Member Turner moved to appoint the audit firm of Pattillo, Brown & Hill, L.L.P. as the city auditors for the fiscal years ending September 2022 through 2024 with the option of auditing for the next two subsequent fiscal years.

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SECOND: Council Member Bruce
AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: Fuller
MOTION PASSED.

3. **DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE NO. 2021-16 AMENDING ORDINANCE NO. 2021-01, ESTABLISHING TWO ADDITIONAL POLICE OFFICER POSITIONS, AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION.**
City Manager Bo Thomas presented ordinance and read caption into the record.
MOTION: Mayor Pro Tem Bancale to approve **Ordinance No. 2021-16**.
SECOND: Council Member Wachtendorf
AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: Fuller
MOTION PASSED.

4. **DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2021-17 AUTHORIZING FIELD TRAINING OFFICER ASSIGNMENT PAY FOR MEMBERS OF THE POLICE DEPARTMENT WHO ARE ASSIGNED TO AND PERFORM THE DUTIES AND RESPONSIBILITIES OF THE FIELD TRAINING OFFICERS' PROGRAM; SUCH ASSIGNMENT PAY TO BE IN THE AMOUNT OF ONE HUNDRED DOLLARS ($100.00) PER PAY PERIOD IN ADDITION TO THE REGULAR PAY RECEIVED BY SUCH MEMBERS OF THE POLICE DEPARTMENT; AND ESTABLISHING AN EFFECTIVE DATE.**
City Manager Bo Thomas presented ordinance and read the caption into the record.
MOTION: Council Member Turner to approve **Ordinance No. 2021-17**.
SECOND: Council Member Wachtendorf
AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: Fuller
MOTION PASSED.

Mayor Steve Fortenberry announced the City Council would recess the Regular Meeting to convene into the following Executive Session at 7:15 PM.

EXECUTIVE SESSION

The City Council will convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained therein:

A closed meeting will be held pursuant to Section 551.072 of the Texas Government Code (V.T.C.A.) so that the Council may deliberate the purchase, exchange, lease, or value of real property.

Mayor Steve Fortenberry reconvened the Regular Meeting and adjourned the Executive Session at 8:23 PM.

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ADJOURNMENT

MOTION: Council Member Turner moved to adjourn at 8:24 PM.
SECOND: Council Member Wachtendorf
AYES: Bruce, Turner, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: Fuller
MOTION PASSED.

Approved: _____

ATTEST:

_____ _____

Lydia Lopez, City Secretary Steve Fortenberry, Mayor

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