



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 26-166

**AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT TO COLLIERS
ENGINEERING & DESIGN FOR PROFESSIONAL ENGINEERING SERVICES IN
CONNECTION WITH PARK IMPROVEMENTS AT SNUG HARBOR PARK, HUDDY
PARK, & VETERAN'S PARK**

WHEREAS, the Borough of Highlands has received a Monmouth County Open Space Grant in the amount of \$225,050.00 for improvements to Snug Harbor Park, Huddy Park, and Veteran's Park; and

WHEREAS, the Borough desires to retain professional engineering services in connection with the design, survey, permitting, bid preparation, and bidding services associated with such improvements; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated December 23, 2025, and subsequently revised on June 23, 2026, outlining the scope of services to be provided in connection with the project, including preliminary assessment/site investigation services, coordination of cooperative purchasing contracts, and preparation of construction documents, plans, specifications, and related technical documents; and

WHEREAS, the proposed contract amount for said professional services is \$48,600.00 with a Schedule of Fees as follows:

<u>Phase Name</u>	<u>Total Fee</u>
Phase 1.0 Preliminary Assessment/Site Investigation	\$12,400.00
Phase 2.0 Due Diligence and Construction Documents	\$36,200.00

WHEREAS, the Borough Council has determined that it is in the best interests of the Borough to retain Colliers Engineering & Design to perform the aforementioned services; and

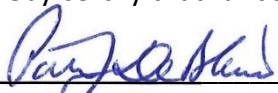
WHEREAS, this contract is to be awarded pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq. as a non-fair and open contract; and

WHEREAS, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct #G-02-41-841-000-001



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design is hereby retained to provide professional engineering services in connection with improvements to Snug Harbor Park, Huddy Park, and Veteran's Park as set forth in its proposal as described above for an amount not to exceed \$48,600.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 26-166:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 19, 2026

Nancy Tran, Municipal Clerk
Borough of Highlands