



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 26-168

**AWARDING A FAIR AND OPEN CONTRACT FOR THE SAFE STREETS FOR ALL
SAFETY ACTION PLAN PROJECT**

WHEREAS, the Borough of Highlands accepted Requests for Proposals on Tuesday, May 19, 2026, at 11:00 am for the Safe Streets for All Action Plan project; and

WHEREAS, the aforesaid project will allow for the comprehensive creation of a Safe Streets for All Action Plan for the Borough that will encompass a wide range of elements to increase safety in the Borough; and

WHEREAS, the Safe Streets for All Action Plan will address traffic improvements, with a particular emphasis on enhancing pedestrian and bicycle safety in high traffic areas; and

WHEREAS, the project will create a plan consistent with the Safe System Approach and fulfill the requirements of the SS4A Self-Certification Checklist in order to create a comprehensive, equitable and actionable plan for the Borough; and

WHEREAS, the goal of the Safety Action Plan is to improve safety outcomes for all travelers in the Borough and the main objective in support of this goal is for the Borough to be able to fully complete the Safe Streets for All Self Certification Checklist, which will provide the plan, structure, accountability, and access to funds necessary to implement the plan; and

WHEREAS, one (1) proposal was received as follows:

<u>Bidder's Name</u>	<u>TOTAL PROJECT FEE</u>
NV5, Inc.	\$200,000.00

WHEREAS, the aforesaid proposal consists of Project Management, Preparation of the SS4A Self Certification, Promoting a Culture of Safety, Preparation of a Final Report and Plan Deliverables as well as Direct Expenses; and

WHEREAS, an evaluation team was formed within the Borough to evaluate the proposal(s), based on an understanding of the requested work, knowledge and technical competence as well as management, experience and personnel qualifications; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24(a), the bidder consented to the aforesaid proposal being held for consideration for a period in excess of sixty (60) days, until August 19, 2026, in order to allow additional time for the evaluation team to review the submission; and

WHEREAS, each of the members of the aforesaid evaluation team reviewed the proposal and made the recommendation that the contract be awarded to NV5, Inc., in the amount of \$200,000.00, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: Acct #G-02-41-813-000-015



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for the Safe Streets for All Action Plan project, as set forth in the proposal described above, is hereby awarded to NV5, Inc. for an amount not to exceed \$200,000.00.
2. That the Mayor, Borough Administrator and Borough Clerk be and are hereby authorized and directed to take all steps necessary to engage the services of NV5, Inc. including executing a contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Borough Engineer, the Borough Administrator and the successful bidder.

Motion to Approve R 26-168:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 19, 2026

Nancy Tran, Municipal Clerk
Borough of Highlands