



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 23-162**

### **AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO H2M ASSOCIATES, INC. FOR PROFESSIONAL SERVICES IN CONNECTION WITH HIGHLANDS' PHASE 2 SANITARY SEWER IMPROVEMENTS PROJECT**

**WHEREAS**, the Borough of Highlands has a need for professional services in connection with the Phase 2 Sanitary Sewer Improvements Project, pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, H2M Associates, Inc. has set forth its proposed services in a written proposal dated June 22, 2023, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the scope of work includes engineering services for the Phase 2 Sanitary Sewer Improvements Project including replacing deteriorated sanitary sewer mains, replacing sanitary laterals within the Borough right-of-way, replacing concrete curb and sidewalk, and resurfacing affected roadways; and

**WHEREAS**, the project limits include the following nine (9) roads:

1. Snug Harbor Avenue
2. Huddy Avenue
3. Washington Avenue
4. Marine Place
5. Recreation Place
6. Bedle Place
7. Cheerful Place
8. Barberie Avenue (added to Phase 2)
9. Sea Drift Avenue (added to Phase 2)

**WHEREAS**, such professional services can only be provided by licensed professionals and the firm of H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interests of the Borough to retain H2M Associates, Inc. for professional services in connection with the Phase 2 Sanitary Sewer Improvements Project; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$85,000 as stated in H2M Associates, Inc.'s proposal dated June 22, 2023 as follows:

Secure NJIB Funding	\$25,000
Survey and Base Map (2 roadways)	\$14,000
Preliminary Design (2 roadways)	\$10,000
Permitting	\$ 4,000
Final Design (9 roadways)	\$27,000
Bid Support	\$ 5,000

**WHEREAS**, H2M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies H2M Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, H2M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: C-06-22-101-000-201

  
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 Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. H2M Associates, Inc. is hereby retained to provide professional services in connection with the Phase 2 Sanitary Sewer Improvements Project for the Borough of Highlands as outlined above for an amount not to exceed \$85,000.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-162:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: July 19, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands