



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 26-158

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – STORMWATER WATERSHED IMPROVEMENT PLAN

WHEREAS, the Borough of Highlands has a need for professional services in connection with preparing the Borough's Stormwater Watershed Improvement Plan, as outlined in the 2023 NJDEP MS4 Tier A Stormwater Permit, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering and Design, Inc. has submitted a written proposal dated November 21, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, said professional services includes the generation of a Phase I Report for the MS4 Stormwater Watershed Improvement Plan, including all required mapping and reporting of data which will align with the NJDEP's MS4 guidance and appendices as of the 2023 approved documentation which will build upon the MS4 infrastructure map produced during previous field data collection efforts and will include a mapping summary analysis; and

WHEREAS, the proposed amount of the contract with Colliers Engineering and Design, Inc. is \$20,000.00; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering and Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering and Design, Inc. for the aforesaid professional services pertaining to the Borough's Stormwater Watershed Improvement Plan as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$20,000.00 for professional services as stated in Colliers Engineering and Design, Inc.'s proposal dated November 21, 2025; and

WHEREAS, Colliers Engineering and Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering and Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering, and Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering and Design, Inc. is hereby retained to provide professional services in connection with the Borough's Stormwater Watershed Improvement Plan, as described in its proposal dated November 21, 2025, for an amount not to exceed \$20,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 26-158:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: July 15, 2026

Nancy Tran, Municipal Clerk
Borough of Highlands