



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 26-087**

### **AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE TOWNSHIP OF HOLMDEL FOR TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL SERVICES**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes a local unit or units to enter into an Agreement with any other local unit or units to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

**WHEREAS**, by Resolution 26-074, duly adopted on February 18, 2026, the governing body of the Borough of Highlands endorsed undertaking a shared services study in the area of Technical Assistant to the Construction Official with Holmdel Township; and

**WHEREAS**, the Borough of Highlands and the Township of Holmdel wish to encourage inter-municipal cooperation; and

**WHEREAS**, the Borough of Highlands desires to enter into a Shared Services Agreement with the Township of Holmdel for the provision of Technical Assistant to the Construction Official services pursuant to the terms and conditions provided in a Shared Services Agreement; and

**WHEREAS**, the parties have negotiated a Shared Services Agreement whereby the Township of Holmdel will provide Technical Assistant to the Construction Official services to the Borough of Highlands; and

**WHEREAS**, the term of the Agreement shall be for a period of three (3) years, with an effective date of March 11, 2026; and

**WHEREAS**, the Borough of Highlands will pay the Township of Holmdel \$15,000.00 in the first year of the Agreement; \$15,450.00 in the second year of the Agreement and \$15,913.50 in the third year of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the Mayor and Borough Administrator be and are hereby authorized to execute a Shared Services Agreement with the Township of Holmdel for Technical Assistant to the Construction Official services, in accordance with the terms set forth above, subject to review and approval by the Borough Attorney.

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a certified of this Resolution to each of the following:

1. Municipal Clerk, Township of Holmdel.
2. Township Administrator, Township of Holmdel.
3. Borough of Highlands, Chief Financial Officer.
4. Department of Community Affairs, Division of Local Government Services.

Motion to Approve R 26-087:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 1, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands