



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 23-010**

### **AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – LANDSCAPE ARCHITECT AND DESIGN SERVICES**

**WHEREAS**, the Borough of Highlands has a need for professional landscape architect and design services for the calendar year 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, such professional services can only be provided by licensed professionals; and

**WHEREAS**, the Borough has through the fair and open process, in accordance with N.J.S.A. 19:44A-20.5, solicited proposals from qualified professionals for the appointment and position of landscape architect and design for the calendar year 2023; and

**WHEREAS**, the Borough has determined that the firm of Prototype Design Group, satisfies the requirements to be considered for professional landscape architect and design services that the Borough may require during the contract year; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, certification of the availability of funds has been provided by the Chief Financial Officer contingent upon adoption of the 2023 budget.

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Highlands Council as follows:

1. That the firm of Prototype Design Group is hereby awarded a contract to provide professional landscape architect and design services for an amount not to exceed \$72,625 plus reimbursable expenses, for the twelve (12) month period beginning January 1, 2023, through December 31, 2023.
2. The Mayor and Borough Clerk are hereby authorized to sign the contract for the aforesaid professional services.
3. This contract is awarded without competitive bidding as "Professional Services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(A)(i) because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Highlands.

5. The Borough Clerk is hereby directed to publish public notice of this award as required by law.

Motion to Approve R 23-010:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: January 1, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands