



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-207

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES REGARDING MONMOUTH HILLS/SNUG HARBOR COMBINED STORM
WATER MITIGATION-PERMIT PLANS**

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated September 1, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Survey, Design, Permits, Benefit Cost Analysis, BRIC Application Changes and Community Outreach; and

WHEREAS, the said proposed services include the following:

Phase 1.0 - Survey Services including survey update and map	\$ 18,500.00
Phase 2.0 - Engineering Design Services including basins and piping and pump station, pile design and discharge pipe	\$ 35,000.00
Phase 3.0 - Permits	\$ 45,000.00
Phase 4.0 - Benefit Cost Analysis update	\$ 9,000.00
Phase 5.0 - Grant Application Update and Community Outreach	\$ <u>8,800.00</u>
Total Fee Estimate: \$116,300.00; and	

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$116,300.00 for professional engineering services as stated in Colliers Engineering & Design, Inc.'s proposal dated September 1, 2022; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows, account #:



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with Monmouth Hills/Snug Harbor Combined Storm Water Mitigation-Permit Plans as outlined above for an amount not to exceed \$116,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-207:

	INTRODUCED	SECOND	AYE	NAY	RECUSE	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands