



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-092

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE HIGHLANDS/MONMOUTH HILLS COOPERATIVE EFFORT – PERMIT PLANS & NJPDES PERMIT – ADDRESS NOV DRAINAGE IMPROVEMENTS AND TSS REMOVAL – MONMOUTH HILLS ONLY PROJECT

WHEREAS, the Borough of Highlands has a need for professional services in connection with the Highlands/Monmouth Hills Cooperative Effort – Permit Plans & NJPDES Permit – Address NOV Drainage Improvements and TSS Removal – Monmouth Hills Only Project pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated Mach 15, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for professional services in connection with the Highlands/Monmouth Hills Cooperative Effort – Permit Plans & NJPDES Permit – Address NOV Drainage Improvements and TSS Removal – Monmouth Hills Only Project; and

WHEREAS, the said proposed services include the following:

• Phase 1.0 – Survey Services	\$22,000.00
• Phase 2.0 – Engineering Design Services – Preliminary Plans – Permits Only – NOT CONSTRUCTION	\$38,000.00
• Phase 3.0 – Geotechnical (excluding backhoe)	\$22,750.00
• Phase 4.0 – Permits	\$10,000.00
• Phase 5.0 - Estimating	\$1,000.00
• Phase 6.0 – Project Coordination	\$4,850.00
Reimbursable Budgeted Fee (Billed to a Maximum)	\$1,000.00
TOTAL BUDGET FEE – BILLED HOURLY Not to exceed value \$99,600.00	

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 2000 Midlantic Drive, Suite 100, Mount Laurel, New Jersey 08054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with the Highlands/Monmouth Hills Cooperative Effort – Permit Plans & NJPDES Permit – Address NOV Drainage Improvements and TSS Removal – Monmouth Hills Only Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$99,600.00 for professional services as stated in Colliers Engineering & Design, Inc.’s proposal dated March 15, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services in connection with the Highlands/Monmouth Hills Cooperative Effort – Permit Plans & NJPDES Permit – Address NOV Drainage Improvements and TSS Removal – Monmouth Hills Only Project as outlined above for an amount not to exceed \$99,600.00.

2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-092:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 5, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands