



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

LAND USE BOARD RESOLUTION 2025-06

SETTING THE SCHEDULE FOR LAND USE BOARD MEETINGS OF THE BOROUGH OF HIGHLANDS FOR THE CALENDAR YEAR 2025

WHEREAS, Pursuant to the Revised General Ordinances of the Borough of Highlands Land Use Volume § 21-10A the Land Use Board shall fix the time and place for holding its regular meetings for business authorized to be conducted by the Board;

WHEREAS, N.J.S.A 10:4-18 provides for “Annual Notice” which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post, and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time, and location of the meeting, in addition, it shall be mailed, telephoned, telegraphed, or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices; and

NOW, THEREFORE, BE IT RESOLVED by the Land Use Board of the Borough of Highlands, County of Monmouth, and the State of New Jersey, that Meetings of the Board will begin at **7:00 PM** during the year 2025, at the **Municipal Building, 151 Navesink Avenue, Highlands, New Jersey 07732** in accordance with § 21-1.7A.4 as follows:

1. Meetings will be held on the following dates:

Thursday	February 13, 2025
Thursday	March 13, 2025
Thursday	April 10, 2025
Thursday	May 8, 2025
Thursday	June 12, 2025
Thursday	July 10, 2025
Thursday	August 14, 2025
Thursday	September 11, 2025
Thursday	October 9, 2025
Thursday	November 13, 2025
Thursday	December 11, 2025
Thursday	January , 2026*

* Regular/Reorganization Meeting

2. Formal action will be taken at all Regular meetings. Public comments will be permitted at designated periods during all meetings. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Land Use Board will convene in open session at which time a

resolution will be adopted in accordance with N.J.S.A. 10:4-13 to enter Executive Session. Regular meetings may be adjourned, rescheduled, or held on different dates providing such are duly noticed as provided by law.

3. The Reorganization Meeting for 2026 shall be held at 7:00 PM on Thursday, January 8, 2026, at the **Municipal Building, 151 Navesink Avenue, Highlands, New Jersey 07732.**
4. The Land Use Board Secretary shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Land Use Board Secretary and the Municipal Clerk of the Borough of Highlands, all in accordance with the “Open Public Meetings Act”.

Member, Class, and Name	Intro	2nd	Aye	Nay	Abstain	Absent
Class I: Mayor						
Mayor Carolyn Broullon (2025)						
Class II: Official of Borough						
Chief Rob Burton (2025)						
Class III: Council Member (2025)						
Councilmember Jo-Anne Olszewski						
Class IV: Members						
Robert Knox (2026)						
Laurie LaRussa (2027)						
Frank Montecalvo (2028)						
Paul Sayah (2028)						
Annemarie Tierney (2026)						
Mark Zill (2025)						
Alt (in order):						
1 Helen Chang (2025)						
2 Dean Cramer (2026)						
3 Kevin Cody (2025)						
4 Stacy Vickery (2026)						

I, Nancy Tran, certify that this is a true and correct record of the actions of the Borough of Highlands Land Use Board on January 9, 2025.

Nancy Tran
Land Use Board Secretary