



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **LAND USE BOARD RESOLUTION 2025-04**

### **APPOINTING A LAND USE BOARD ATTORNEY FOR THE CALENDAR YEAR 2025 AND AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES**

**WHEREAS**, the Borough of Highlands Land Use Board has a need for professional legal services to be provided for the calendar year 2025 pursuant to the provisions of N.J.A.S. 19:44A-20.5; and

**WHEREAS**, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications, and said requests for Professional Services –Land Use Board Attorney were received in the Office of the Municipal Clerk, and

**WHEREAS**, such Professional Legal Services can only be provided by a licensed professional; and

**WHEREAS**, the Land Use Board wishes to appoint the firm of Semeraro & Fahrney LLC; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A 40A:11-1 et. Seq., requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, certification of the availability of funds is hereby made contingent upon the adoption of the 2025 Municipal Budget as follows:

Account # 5-01-21-180-000-242

For Legal Services for the Period of January 1, 2025 through December 31, 2025.

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Patrick DeBlasio, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Land Use Board of the Borough of Highlands that:

1. Semeraro & Fahrney LLC is hereby appointed as Land Use Board Attorney for the period of January 1, 2025 through December 31, 2025 and said appointment is made as a fair and open contract.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. The Chairman and Board Secretary are hereby authorized to sign a contract for Professional Legal Services in accordance with this Resolution.
4. A copy of the Resolution as well as the contract shall be placed on file with the Board Secretary and the Borough Clerk.
5. The Board Secretary is hereby directed to publish notice of this award as required by law.

<b>Member, Class, and Name</b>	<b>Intro</b>	<b>2nd</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Class I: Mayor</b>						
Mayor Carolyn Broullon (2025)						
<b>Class II: Official of Borough</b>						
Chief Rob Burton (2025)						
<b>Class III: Council Member (2025)</b>						
Councilmember Jo-Anne Olszewski						
<b>Class IV: Members</b>						
Robert Knox (2026)						
Laurie LaRussa (2027)						
Frank Montecalvo (2028)						
Paul Sayah (2028)						
Annemarie Tierney (2026)						
Mark Zill (2025)						
<b>Alt (in order):</b>						
1 Helen Chang (2025)						
2 Dean Cramer (2026)						
3 Kevin Cody (2025)						
4 Stacy Vickery (2026)						

I, Nancy Tran, certify that this is a true and correct record of the actions of the Borough of Highlands Land Use Board on January 9, 2025.

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Nancy Tran  
Land Use Board Secretary