



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 26-146**

**AUTHORIZING THE BOROUGH OF HIGHLANDS TO APPLY FOR A 2026  
MONMOUTH COUNTY MUNICIPAL PARK IMPROVEMENT GRANT FOR  
KAVOOKJIAN FIELD INFRASTRUCTURE IMPROVEMENTS PROJECTS**

**WHEREAS**, the Monmouth County Board of County Commissioners has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

**WHEREAS**, the Governing Body of the Borough of Highlands desires to obtain County Open Space Trust Funds in the amount of \$272,500.00 to fund the Kavookjian Field Infrastructure Improvements Project located at Block 767, Lot 2 located at New Jersey 36 and Waterwitch Ave in Highlands, NJ 07732 that consists of upgraded fencing around the entire baseball field; installation of new bleachers and upgrades to existing bleachers, including an allan block staircase; painting and improvements to the dugouts; installation of a 30-inch retaining wall near the bleachers; drainage and field improvements; and replacement of bollards; and

**WHEREAS**, the total cost of the project including all matching funds is \$545,000.00; and

**WHEREAS**, the Borough of Highlands is the owner of and controls the project sites.

**NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Borough of Highlands THAT:**

1. Michael Muscillo, Borough Administrator, or his/her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Highlands is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use

the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and

4. Michael Muscillo, Borough Administrator, or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

Motion to Approve R 26-146:

|           | INTRODUCED | SECOND | AYE | NAY | RECUSE | ABSENT |
|-----------|------------|--------|-----|-----|--------|--------|
| CERVANTES |            |        |     |     |        |        |
| CHELAK    |            |        |     |     |        |        |
| MELNYK    |            |        |     |     |        |        |
| OLSZEWSKI |            |        |     |     |        |        |
| BROULLON  |            |        |     |     |        |        |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 17, 2026

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Nancy Tran, Municipal Clerk  
Borough of Highlands